

CHARGES GUIDE

ANA NETWORK



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Charges Guide

IMPORTANT: This document is issued for information purposes only, providing a quick reference to the charges applied in airports under ANA's responsibility.

Updated: 1st of July 2022

OTHER CHARGES

Price List – Operational Services, Infrastructures and Consumptions, Support Services and Access Cards

PRICE LIST

Aircraft using the airport are subject to the following charges, exclusive of VAT (Value Added Tax).

LISBON AIRPORT

OPERATIONAL SERVICES	2022
EQUIPMENT APRON	
Means of lights (p/ 1/4 hour)	61,39 €
Fork Lift 2 ton (p / 1/2 hour)	40,28 €
Fork Lift 5 ton (p / 1/2 hour)	48,37 €
Loaders (p/ hour)	27,64 €
Loaders. diesel. Genie Z80/60 (p/hour)	98,20 €
Articulated loader. diesel and electric. Genie Z45 (p / hour)	66,73 €
FOLLOW ME AMBULANCE OTHER EQUIPMENTS	
Follow-me (p/ 1/2 hour)	23,21 €
CLEANING WASHING FIRE FIGHTING PREVENTION	
Cleaning. Washing and Waste Treatment in Parking Platform. Taxiway.Runway (p/ 25 m ²)	200,46 €
Fire Fight. Prev. Serv.-Supply w/ pax on board. prevention of illegal acts. fuel spills and others (p/ service)	168,71 €
Installation cleaning (p/m ²)	5,70 €
TRANSPORT VEHICLES	
Pax and/or Pax and Cargo Vehicle Services - Transport between Aircraft/Terminal or v.v - p/ 1/2 hour or part thereof	50,32 €
Pax and/or Pax and Cargo Vehicle Services - Transport between Aircraft/Terminal or v.v - p/ 1 hour or part thereof	94,37 €
Heavy Vehicle Pax Service - p/ 1 hour	191,39 €
Heavy Vehicle Cargo Service - p/ 1/2 hour	52,37 €
DRIVING LICENCES AIR SIDE INSPECTIONS	
Issuance of airside movement permits for vehicles or equipment (1 st time / Renewal /2 nd time/ one-off)	
Electric self-propelled	70,00 €
Diesel or gasoline propulsion	140,00 €

Issuance of driving licenses in air side - 1 st time / Renewal /2 nd time	35,96 €
Light Vehicles Inspection	
Diesel or gasoline propulsion	50,20 €
Electric self-propelled	48,19 €
Vehicle Inspection - Towable Light Vehicles	23,68 €
Heavy Vehicles Inspection	
Diesel or gasoline propulsion	61,95 €
Electric self-propelled	59,56 €
Vehicle Inspection - Towable Heavy Vehicles	50,20 €
Vehicle Inspection - Dollys	11,53 €
Vehicle Inspection - Reinspection	23,68 €
Vehicle Inspection - additional for out of programmed dates	1 054,44 €

INFRASTRUCTURES AND CONSUMPTIONS

CONSUMPTIONS

Water supply (p/ m ³)	4,79 €
Hot Water supply (p/ m ³)	7,94 €
Electricity supply - Power (p/ KVA)	0,4897 €
Electricity supply – Consumption (p/ Kwh)	0,1000 €
Gas Supply	+10%M.P
Fuel Supply ⁽¹⁾	Market Price
⁽¹⁾ Quantity discounts can be applied depending on number of liters supplied per year.	

NOTE: The rates of supply of consumption may change depending on the purchase price or other conditions.

TELECOMMUNICATIONS

01 - Data Services

<i>Internet Access - ANA network</i>	
Basic Speed Internet Access Installation	82,25 €
Basic Speed Internet Access (12 Mbps maximum) - monthly fee	41,66 €
Advanced Internet Access Installation	179,25 €
Advanced Internet Access 10/10Mbps Guaranteed Monthly fee	121,26 €
Advanced Internet Access 20/20Mbps Guaranteed Monthly fee	168,71 €

Advanced Internet Access 40/40Mbps Guaranteed Monthly fee	210,89 €
Local Area Network (LAN)	
Installation/Configuration of Data Access point	61,16 €
Installation/Configuration of Wi-Fi Access	61,16 €
Data Access Monthly Fee	25,17 €
VLAN connection to operator - monthly Fee	41,02 €
VLAN connection to advanced operator - monthly Fee ⁽²⁾	57,89 €
Interconnection of VLAN connection - monthly Fee	208,78 €
Passive Data Access - monthly Fee	29,18 €

⁽²⁾ Ports configuration by 100/100 Mbps

02 - Voice Services

Voice Access	
PABX Voice Access Installation/Configuration	59,82 €
PABX Voice Access (Internal Access) - monthly fee	10,32 €
PABX Voice Access (Public Access) - monthly fee	20,77 €
Other Services	
Telephone Type 1 (Analog) utilization - monthly fee	1,18 €
Telephone Type 2 (Analog w. display) utilization - monthly fee	4,97 €
Telephone Type 3 (Digital w. display) utilization - monthly fee	13,47 €
Voice-mail - monthly fee	6,91 €
Access from public network through DDI (Direct Dial In) - monthly fee	3,16 €

03 - Television Services

TV	
TV Access installation	92,79 €
Cable TV Standard access utilization - monthly fee	32,56 €
Access Sport TV – monthly fee ⁽³⁾	28,47 €
Access Eleven Sports – monthly fee ⁽³⁾	17,13 €
⁽³⁾ Implies standard access	

04 - Infrastructure Services

Circuit- Cooper (per pair)	
Point to Point copper connection (inside terminal building) Installation	57,99 €
Point to Point copper connection (between buildings) Installation	114,85 €
Point to Point copper connection (inside terminal building) - monthly fee	15,82 €
Point to Point copper connection (between buildings) - monthly fee	20,56 €
Circuit - Fiber Optic (per pair)	
Point to Point fiber connection (inside terminal building) Installation	156,06 €

Point to Point fiber connection (between buildings) Installation	347,97 €
Point to Point fiber connection (per 100m) - monthly fee	58,33 €
Underground ICT Infrastructures	
ANA Pipe network usage monthly fee (per cable and 100m) ⁽⁴⁾	22,07 €
Own Pipe network usage monthly fee (per cable and 100m) ⁽⁴⁾	26,42 €

⁽⁴⁾ The Service Providers may claim exemption from these occupancy rates under Decree No 123/2009 being still required to make periodic technical inspections of maintenance and security for the installed infrastructure. These surveys will be made escorted by accredited technicians ANA: See "09 - Support Services and ICT technical support".

05 - Trunking Services

Installation/Configuration Terminal Trunking ⁽⁵⁾	843,55 €
Utilization Monthly Fee (terminal included) ⁽⁵⁾	61,16 €
Utilization Monthly Fee (terminal not included) ⁽⁵⁾	31,63 €
Utilization Fee - p/ hour or part thereof (p/ equipment)	3,16 €

⁽⁵⁾ Depending on ANA's stock availability

06 – Housing

Data center	
Housing in Data Center - full rack (up to 42' Us) utilization - monthly fee	843,55 €
Housing in Data Center - shared rack space (per 1 U) utilization - monthly fee	52,72 €

07 - Operational Applications

Operational Information	
Monthly utilization fee (Operational Information of Schedules and Infrastructures access)	65,72 €
Web service (broker) utilization - monthly fee	729,85 €
Flight Information	
Information Flight Monitor (FIDS) equipment installation	210,89 €
Information Flight Monitor (FIDS) 40" - utilization monthly fee	126,53 €
Information Flight Monitor (FIDS) 55" - utilization monthly fee	158,17 €

08 - Bundles of Services

Package 1 – Advanced Internet 10/10Mb + 2 net points	120,06 €
Package 2 – Advanced Internet 10/10Mb + 2 net points + 1 Voice	130,50 €
Package 3 – Internet Avançada 10/10Mb + 2 net points + 1 Voice + 1 Voice connected to outside	140,94 €
Additional to Base Packages	
Two Wi-Fi accesses ⁽⁶⁾	20,88 €

(6) Can't be subscribed without one of the 3 previous packages

09 - Support Services and ICT Technical Support

Work permit licensing	
Work permit on ANA underground infrastructure licensing	384,42 €
Technical and Security ICT Instalation / Maintenance / Repair Escort ⁽⁷⁾	
Technical and Security ICT Installation / Maintenance / Repair Escort (from 8 AM as 6 PM) per hour	32,56 €
Technical and Security ICT Installation / Maintenance / Repair Escort (from 6 PM as 8 AM) per hour	79,08 €
Radio spectrum monitoring service at the terminal	316,33 €

(7) These charges will not be applied in case of ANA Service fault

10- Others

Custom-made ICT projects and Services	Per project
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RENTAL OF UNDERGROUND IN ANA INFRASTRUCTURES

Pipe Network Usage in ANA. SA Infrastructures	
(Rental occupancy. p/ cable and p/ 100 mts or fraction)	
Cable Type 1. <= 15 mm diameter	11,38 €
Cable Type 2. > 15 mm diameter	22,84 €
Own Infrastructures Usage ate ANA. SA underground	
(Monthly fee. per occupancy. per network drive and per 100 mts or fraction)	
Infrastructure Type I - external diameter <= 100 mm	12,33 €
Infrastructure Type II - external diameter > 100 mm and<= 200mm	20,52 €
Infrastructure Type III - external diameter > 200 mm	27,35 €

Note: Infrastructure whose section is not circular and for rate application is considered the measure of larger diameter shaft.

SUPPORT SERVICES

EQUIPMENT

Mobile Desk - Welcome Desk (p/ day)	600,00 €
Mobile Desk - Welcome Desk (p/ hour or part thereof)	60,00 €
Explosive Trace Detector - per flight	269,63 €
Explosive Trace Detector - per month	1 078,51 €
Dedicated exclusive utilization of charging point for eletric vehicles(PCVE, 3,7kW), per month, per place ⁽⁸⁾	38,00 €

(8) When available and to which energie consumption costs are added	
TRAINING (VAT EXEMPTION)	
Basic Safety Training, presential (per person)	52,72 €
Certified Driving Training, presential (per person)	52,72 €
Security Training - (p/ person)	52,72 €
Safety training level I (p/ person)	34,51 €
Safety Fire Prevention Training (minimum 6 people)	36,91 €
Certified Driving Training – (e-learning) (p/ person)	22,33 €
Airside Driving – Practicing Exam	26,36 €
Safety Training - (e-learning) (p/ person)	22,33 €
Security Training - (e-learning)	22,33 €
Safety Training (e-learning) – Test Repetition	11,17 €
Security Training - (e-learning) Test Repetition	11,17 €
Issue of safety and security certificates - 2nd time	11,00 €
PHOTOGRAPH AND FILMING	
Public Areas	
Photograph and Filming - Up to 2 Hours	399,33 €
Photograph and Filming - Additional hour	171,77 €
Airport Restricted Areas and Terminal (Air side)	
Photograph and Filming - Up to 2 Hours	571,13 €
Photograph and Filming - Additional hour	257,64 €
Administrative treatment/coordination	80,89 €
RENTAL ROOMS DIGNITARIES ROOMS	
Rooms	
Rental Open Spaces - In Passenger Terminal (m ² /Hour)	5,36 €
Rental Rooms (Lounge) - per hour or part thereof	118,35 €
Rental Rooms (Lounge) - per day	1 183,46 €
Rental Rooms – Meeting Room (Building 134) – p/ hour or part thereof	31,63 €
Rental Rooms – Meeting Room (Building 134) – p/ day	253,07 €
Dignitaries Rooms	
Dignitary - up to 10 accompanying persons	274,93 €

Additional per person over 10 accompanying persons	27,49 €
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CIP SERVICES

CIP Service - Schengen	145,00 €
CIP Service - Schengen – additional passenger	95,00 €
Serviço CIP Schengen - additional passenger - Children (3 - 12 years)	70,00 €
CIP Service – Non Schengen	200,00 €
CIP Service – Non Schengen – additional passenger	130,00 €
Serviço CIP Non Schengen - additional passenger - Children (3 - 12 years)	100,00 €
CIP Service Large Groups (between 40 to 80 people, charter flight departures), per passenger	70,00 €
CIP Services - CIPSTAR Assistance	865,00 €
CIP Service - CIPSTAR Assistance - Accompanying persons	250,00 €
CIP Services – CIPSTAR Assistance - Children from 3 to 12 years old	120,00 €
Lounge Service (VAT included) ⁽⁹⁾	36,00 €
Lounge Service Children from 3 to 12 years old (VAT included) ⁽⁹⁾	16,00 €
Lounge Service Shower (VAT included) ⁽⁹⁾	16,00 €
Lounge Service (Shower+Cash Entry) (VAT included) ⁽⁹⁾	41,00 €
Lounge Service (Shower+Cash Entry) Children (VAT included) ⁽⁹⁾	21,00 €
⁽⁹⁾ Volume discounts may be applied depending on the number of assisted passengers.	
CIP Service: dedicated accompaniment plus use of dedicated rooms or lounges plus transportation or dedicated accompaniment until the plane.	
CIPSTAR Assistance: Only for Private Aviation	
Lounge service: Use of the lounge, with or without shower	

OTHER SERVICES

Staff Service - From 07h to 19h59 (p / 1/4 hour or part thereof)	10,84 €
Staff Service - From 20h to 06h59 (p / 1/4 hour or part thereof)	16,47 €
Staff Service - Specialized monitoring - From 07h to 19h59 (p / 1/2 hour or part thereof)	32,53 €
Staff Service - Specialized monitoring - From 20h to 06h59 (p / 1/2 hour or part thereof)	49,38 €
Staff Service Minimum invoice value (Consumption + labor)	27,29 €
Staff Service - Provision of maintenance services provided by third parties	+20%M.P.

Staff Service - Supply of articles and materials	+20%M.P.
Daytime Baggage Service (From 07h to 19h59)	
Special Baggage Service p/pax (1 to 3 bags)	31,63 €
Baggage Service (for 5 bags or part)	15,82 €
Baggage Service (for 5 malas with measures greater than 30x57x79 cm)	36,74 €
Night-time Baggage Service (From 20h to 6h59)	
Special Baggage Service p/pax (1 to 3 bags)	50,61 €
Baggage Service (for 5 bags or part)	25,31 €
Baggage Service (for 5 malas with measures greater than 30x57x79 cm)	57,08 €
Shower (VAT included)	16,72 €

ACCESS CARDS

Issue of Individual Access Cards - Ad hoc - Companies and Services licensed for Handling Services ⁽¹⁰⁾	3,74 €
Issue of Individual Access Cards - Ad hoc - Other Entities ⁽¹⁰⁾	9,89 €
Issue of Individual Access Cards – Permanent, until 1 year - 1 st time / Renewal (w/access control) ⁽¹⁰⁾	8,81 €
Issue of Individual Access Cards – Permanent, until 1 year - 2 nd time ⁽¹⁰⁾	17,59 €
Issue of Individual Access Cards – Permanent, until 3 years - 1 st time / Renewal (w/access control) ⁽¹⁰⁾	17,59 €
Issue of Individual Access Cards – Permanent, until 3 years - 2 nd time ⁽¹⁰⁾	35,18 €
⁽¹⁰⁾ Includes application and ANA procedures	

BAGGAGE STORAGE (VAT included)

Locker type	
Small	
Until 1 h (payment to close)	2,00 €
Until 2 h (payment to open)	1,00 €
Until 6 h (payment to open)	3,00 €
Until 12 h (payment to open)	4,00 €
Until 24 h or per day (payment to open)	5,00 €
Medium	
Until 1 h (payment to close)	2,50 €
Until 2 h (payment to open)	1,50 €

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Until 6 h (payment to open)	4,00 €
Until 12 h (payment to open)	5,00 €
Until 24 h or per day (payment to open)	6,50 €
Big	
Until 1 h (payment to close)	3,00 €
Until 2 h (payment to open)	2,50 €
Until 6 h (payment to open)	5,50 €
Until 12 h (payment to open)	7,00 €
Until 24 h or per day (payment to open)	9,00 €
Receipt Loss	35,00 €

PORTO AIRPORT**OPERATIONAL SERVICES****2022****FOLLOW ME | AMBULANCE | OTHER EQUIPMENTS**

Follow-me (p/ 1/2 hour)	20,64 €
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CLEANING | WASHING | FIRE FIGHTING PREVENTION

Spill Cleaning and management (per 15 minutes or less)	200,00 €
Fire Fight. Prev. Serv.-Supply w/ pax on board. prevention of illegal acts. fuel spills and others (p/ service)	168,71 €

TRANSPORT VEHICLES

Pax and/or Pax and Cargo Vehicle Services - p/ 1/2 hour	26,73 €
Pax and/or Pax and Cargo Vehicle Services - VIP Van	55,28 €

DRIVING LICENCES AIR SIDE | INSPECTIONS

Issuance of airside movement permits for vehicles or equipment (1 st time / Renewal /2 nd time/ one-off)	
Electric self-propelled	23,00 €
Diesel or gasoline propulsion	46,00 €
Issuance of driving licenses in air side - 1 st time / Renewal /2 nd time	35,96 €
Vehicle Inspection - Light Vehicles	
Diesel or gasoline propulsion	50,20 €
Electric self-propelled	48,19 €
Vehicle Inspection - Towable Light Vehicles	23,68 €
Vehicle Inspection - Heavy Vehicles	
Diesel or gasoline propulsion	61,95 €
Electric self-propelled	59,56 €
Vehicle Inspection - Towable Heavy Vehicles	50,20 €
Vehicle Inspection – Dollys	11,53 €
Vehicle Inspection – Reinspection	23,68 €
Out of planned Vehicle Inspection - Light Vehicles	100,40 €
Out of planned Vehicle Inspection - Towable Light Vehicles	47,37 €
Out of planned Vehicle Inspection - Heavy Vehicles	123,90 €
Out of planned Vehicle Inspection - Towable Heavy Vehicles	100,40 €

Out of planned Vehicle Inspection – Dollys	23,07 €
Out of planned Vehicle Inspection – Reinspection	47,36 €

INFRASTRUCTURES AND CONSUMPTIONS

CONSUMPTIONS	
Water supply (p/ m3)	3,82 €
Hot Water supply (p/ m3)	6,97 €
Electricity supply - Power (p/ KVA)	0,4897 €
Electricity supply – Consumption (p/ Kwh)	0,1000 €
Gas Supply	+10% M.P.
Fuel Supply ⁽¹⁾	Market Price
Telephone Communications	+10%M.P.
⁽¹⁾ Quantity discounts can be applied depending on number of liters supplied per year.	

NOTE: The rates of supply of consumption may change depending on the purchase price or other conditions.

TELECOMMUNICATIONS

01 - Data Services

<i>Internet Access - ANA network</i>	
Basic Speed Internet Access Installation	82,25 €
Basic Speed Internet Access Monthly fee (12 Mbps maximum)	41,66 €
Advanced Internet Access Installation	179,25 €
Advanced Internet Access 10/10Mbps Guaranteed Monthly fee	121,26 €
Advanced Internet Access 20/20Mbps Guaranteed Monthly fee	168,71 €
Advanced Internet Access 40/40Mbps Guaranteed Monthly fee	210,89 €
<i>Local Area Network (LAN)</i>	
Instalation/Configuration of Data Access point	61,16 €
Instalation/Configuration of Wi-Fi Access	61,16 €
Passive Data Access Installation	63,27 €
Data Access Monthly Fee	25,17 €
VLAN connection to operator - Monthly Fee	41,02 €
VLAN connection to advanced operator - Monthly Fee ⁽²⁾	57,89 €
Interconnection of VLAN connection - Monthly Fee	208,78 €
Passive Data Access Monthly Fee	29,18 €

⁽²⁾ Ports configuration by 100/100 Mbps

02 - Voice Services

Voice Access	
PABX Voice Access Installation/Configuration	59,82 €
PABX Voice Access Monthly fee - Internal Access	10,32 €
PABX Voice Access Monthly fee - Public Access	20,77 €
Other Services	
Telephone Type 1 (without display) utilization monthly fee	1,18 €
Telephone Type 3 (Advanced with display) utilization monthly fee	13,47 €
Telephone Type 4 (Portable)	27,14 €
Voice-mail monthly fee	6,91 €
Access from public network through DDI (Direct Dial In) monthly fee	3,16 €

03 - Television Services

TV	
TV Access installation	92,79 €

04 - Infrastructure Services

Circuit- Cooper (per pair)	
Point to Point copper connection (inside terminal building) Installation	57,99 €
Point to Point copper connection (between buildings) Installation	114,85 €
Point to Point copper connection (inside terminal building) Monthly fee	15,82 €
Point to Point copper connection (between buildings) Monthly fee	20,56 €
Circuit - Fiber Optic (per pair)	
Point to Point fiber connection (inside terminal building) Installation	156,06 €
Point to Point fiber connection (between buildings) Installation	347,97 €
Point to Point fiber connection (per 100m) Monthly fee	58,33 €
Underground ICT Infrastructures	
ANA Pipe network usage monthly fee (per cable and 100m) ⁽³⁾	22,07 €
Own Pipe network usage monthly fee (per cable and 100m) ⁽³⁾	26,42 €

(3) The Service Providers may claim exemption from these occupancy rates under Decree No 123/2009 being still required to make periodic technical inspections of maintenance and security for the installed infrastructure. These surveys will be made escorted by accredited technicians ANA: See "09 - Support Services and ICT technical support".

05 - Trunking Services

Installation/Configuration Terminal Trunking ⁽⁴⁾	843,55 €
Utilization Monthly Fee (terminal included) ⁽⁴⁾	61,16 €
Utilization Monthly Fee (terminal not included)	31,63 €

(4) Depending on ANA's stock availability

06 – Housing	
Data center	
Housing in Data Center - full rack (up to 42' Us) utilization monthly fee	843,55 €
Housing in Data Center - shared rack space (per 1 U) utilization monthly fee	52,72 €
07 - Operational Applications	
Operational Information	
Monthly utilization fee (Operational Information of Schedules and Infrastructures access)	65,72 €
Web service (broker). utilization monthly fee	729,85 €
Flight Information	
Information Flight Monitor (FIDS) equipment installation	210,89 €
Information Flight Monitor (FIDS) 40" - utilization monthly fee	126,53 €
Information Flight Monitor (FIDS) 55" - utilization monthly fee	158,17 €
08 - Bundles of Services	
Package 1 – Advanced Internet 10/10Mb + 2 net points	120,06 €
Package 2 – Advanced Internet 10/10Mb + 2 net points + 1 Voice	130,50 €
Package 3 – Internet Avançada 10/10Mb + 2 net points + 1 Voice + 1 Voice connected to outside	140,94 €
Additional to Base Packages	
Two Wi-Fi accesses ⁽⁵⁾	20,88 €
⁽⁵⁾ Can't be subscribed without one of the 3 previous packages	
09 - Support Services and ICT Technical Support	
Work permit licensing	
Work permit on ANA underground infrastructure licensing	384,42 €
Technical and Security ICT Instalation / Maintenance / Repair Escort ⁽⁶⁾	
Technical and Security ICT Installation / Maintenance / Repair Escort (from 8 AM as 6 PM) per hour	32,56 €
Technical and Security ICT Installation / Maintenance / Repair Escort (from 6 PM as 8 AM) per hour	79,08 €
Radio spectrum monitoring service at the terminal	316,33 €
⁽⁶⁾ These charges will not be applied in case of ANA Service fault	
10- Others	
Custom-made ICT projects and Services	Per project
SUPPORT SERVICES	
EQUIPMENT	
CCTV Access - Monthly rental (p/ Monitor) ⁽⁷⁾	43,49 €

CCTV Access Installation ⁽⁷⁾	130,46 €
Mobile Desk - Welcome Desk (p / day)	600,00 €
Mobile Desk - Welcome Desk (p / hour or part thereof)	60,00 €
Own Reception Desk - Welcome Desk (p /day)	428,50 €
Own Reception Desk - Welcome Desk (p / hour	42,80 €
Explosive Trace Detector - per flight	269,63 €
⁽⁷⁾ Subject to the framework of the video surveillance policy in force.	

TRAINING (VAT EXEMPTION)

Basic Safety Training, presential (per person)	52,72 €
Certified Driving Training, presential (per person)	52,72 €
Security Training - (p/ person)	52,72 €
Safety Training Level I (per person)	34,51 €
Safety Fire Prevention Training (minimum 6 people)	36,91 €
Certified Driving Training – (e-learning) (p/ person)	22,33 €
Airside Driving – Practicing Exam	26,36 €
Airside Driving – Practicing Exam (Repetition/Reschedule)	15,82 €
Safety Training - (e-learning) (p/ person)	22,33 €
Security Training - (e-learning)	22,33 €
Safety Training (e-learning) – Test Repetition (p/ person)	11,17 €
Security Training - (e-learning) Test Repetition	11,17 €
Issue of safety and security certificates - 2nd time	11,00 €

PHOTOGRAPH AND FILMING

Public Areas	
Photograph and Filming - Up to 2 Hours	391,30 €
Photograph and Filming - Additional hour	168,31 €
Airport Restricted Areas and Terminal (Air side)	
Photograph and Filming - Up to 2 Hours	559,65 €
Photograph and Filming - Additional hour	252,46 €
Administrative treatment/coordination	80,89 €

RENTAL ROOMS | DIGNITARIES ROOMS

Rooms	
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Rental Open Spaces - In Passenger Terminal (m ² /Hour)	5,36 €
Rental Rooms - VIP Area (p / hour or part thereof)	163,26 €
Rental Rooms - Outside Passenger Terminal - Morning/afternoon	59,37 €
Rental Rooms - Outside Passenger Terminal - P/ day	118,76 €
Rental Rooms - On Passenger Terminal - (p / hour or part thereof)	220,00 €
Rental Auditorium - On Passenger Terminal - (p / hour or part thereof)	5,36 €
Dignitaries Rooms	
Dignitary - up to 10 accompanying persons	269,40 €
Additional per person over 10 accompanying persons	26,94 €

CIP SERVICES

CIP Services - Shengen and Non Schengen ⁽⁸⁾	145,00 €
CIP Services Shengen e Não Schengen – additional passenger	95,00 €
CIP Services Shengen e Não Schengen - additional passenger – Children (3– 12 years)	70,00 €
Lounge Service (VAT included) ⁽⁸⁾	36,00 €
Lounge Service - additional passenger – Children (3-12 years) (VAT included) ⁽⁸⁾	16,00 €
⁽⁸⁾ Volume discounts may be applied depending on the number of assisted passengers.	
CIP Service: dedicated accompaniment plus use of dedicated rooms or lounges plus transportation or dedicated accompaniment until the plane.	
Lounge service: Use of the lounge.	

OTHER SERVICES

Staff Service - From 07h to 19h59 (p / 1/4 hour or part thereof)	10,84 €
Staff Service - From 20h to 06h59 (p / 1/4 hour or part thereof)	16,47 €
Staff Service - Specialized monitoring - From 07h to 19h59 (p / 1/2 hour or part thereof)	32,53 €
Staff Service - Specialized monitoring - From 20h to 06h59 (p / 1/2 hour or part thereof)	49,38 €
Staff Service - Supply of maintenance Services provided by others	+20%M.P.
Staff Service – Supply of Articles and materials	+20%M.P.

ACCESS CARDS

Issue of Individual Access Cards - Ad hoc - Companies and Services licensed for Handling Services ⁽⁹⁾	3,74 €
Issue of Individual Access Cards - Ad hoc - Other Entities ⁽⁹⁾	9,89 €

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Issue of Individual Access Cards – valid for 1 and 3 years - 1st time / Renewal (with Access Control) ⁽⁹⁾	17,59 €
Issue of Individual Access Cards - valid for 1 and 3 years - 2nd time ⁽⁹⁾	35,18 €
Issue of Cards to Supply Automatic Vehicle - Replacement / New Orders ⁽⁹⁾	10,70 €
⁽⁹⁾ Includes application and ANA procedures.	

PARKING

Annual covenants P10	128,67 €
Annual covenants P3	254,03 €
Issue of covenants card 1 st time e 2 nd time	13,31 €

LUGGAGE STORAGE (VAT included)

Locker	
Type 1 - (351X457X855mm) - (p/ period of 4 hours)	2,00 €
Type 2 - (351X945X855mm) - (p/ period of 4 hours)	2,50 €
Type 3 - (525X945X855mm/212X1925X555mm) - (p/ period of 4 hours)	3,00 €
Receipt Loss	25,00 €

FARO AIRPORT

OPERATIONAL SERVICES

2022

EQUIPMENT - APRON

Pneumatic Bags (per ½ hour)	186,04 €
Illumination Tower (p/ 1/2 hour)	67,80 €
Heavy Lorry (p/ 1/2 hour)	51,09 €

FOLLOW ME | AMBULANCE | OTHER EQUIPMENTS

Follow-me (p/1/4 hour)	10,03 €
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CLEANING | WASHING | FIRE FIGHTING PREVENTION

Spill Cleaning and management (per 15 minutes or less)	200,00 €
Fire Fight. Prev. Serv.-Supply w/ pax on board, prevention of illegal acts, fuel spills and others (p/ service)	168,71 €

TRANSPORT VEHICLES

Passenger Vehicle Services - p/ 1/2 hour	13,31 €
Passenger and Cargo Vehicle Services - p/ 1/2 hour	23,20 €

DRIVING LICENCES AIR SIDE | INSPECTIONS

Issuance of airside movement permits for vehicles or equipment (1 st time / Renewal /2 nd time/ one-off)	
Electric self-propelled	23,00 €
Diesel or gasoline propulsion	46,00 €
Issuance of driving licenses in air side - 1st time / Renewal /2nd time	35,96 €
Vehicle Inspection - Light Vehicles	
Diesel or gasoline propulsion	50,20 €
Electric self-propelled	48,19 €
Vehicle Inspection - Towable Light Vehicles	23,68 €
Vehicle Inspection - Heavy Vehicles	
Diesel or gasoline propulsion	61,95 €
Electric self-propelled	59,56 €
Vehicle Inspection - Towable Heavy Vehicles	50,20 €
Vehicle Inspection - Dollies	11,53 €
Vehicle Inspection - Reinspection	23,68 €

Vehicle Inspection - additional for out of programmed dates	1 054,44 €
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INFRASTRUCTURES AND CONSUMPTIONS

CONSUMPTIONS

Water supply (p/ m ³)	5,95 €
Electricity supply - Power (p/ KVA)	0,4897 €
Electricity supply – Consumption (p/ Kwh)	0,1000 €
Fuel Supply ⁽¹⁾	Market Price
Gas Supply (p/ m ³)	+10%M.P.
Telephone Communications	+10%M.P.
⁽¹⁾ Quantity discounts can be applied depending on number of liters supplied per year.	

NOTE: The rates of supply of consumption may change depending on the purchase price or other conditions.

TELECOMMUNICATIONS

01 - Data Services

Internet Access - Network Operator Installation/ activation/ monthly fee/ additional traffic/Equipment's/Service/ technical assistance ⁽²⁾	(a)
Local Area Network (LAN) Instalation/Configuration of Data Access point	61,16 €
Instalation/Configuration of Wi-Fi Access	61,16 €
Passive Data Access Installation	63,27 €
Data Access Monthly Fee	25,17 €
VLAN connection to operator - Monthly Fee	41,02 €
VLAN connection to advanced operator - Monthly Fee ⁽³⁾	57,89 €
Interconnection of VLAN connection - Monthly Fee	208,78 €
Passive Data Access Monthly Fee	29,18 €

⁽²⁾ Implies a capture rate that can go up to 24 months.

⁽³⁾ Ports configuration by 100/100 Mbps

^(a) Operator Cost + exchange routing circuit (see item 4 Infrastructure Services)

02 - Voice Services

Voice Access PABX Voice Access Installation/Configuration	59,82 €
PABX Voice Access Monthly fee - Internal Access	10,32 €

PABX Voice Access Monthly fee - Public Access	20,77 €
Voice-mail utilization monthly fee	6,91 €
Other Services	
Telephone Type 1 (Analog) utilization monthly fee	1,18 €
Telephone Type 2 (Analog w. display) utilization monthly fee	4,97 €
Telephone Type 3 (Digital w. display) utilization monthly fee	13,47 €
Access from public network through DDI (Direct Dial In) monthly fee	3,16 €

03 - Television Services

TV	
TV Access installation	92,79 €
Cable TV Standard access. utilization - monthly fee	32,56 €
Access Sport TV – monthly fee ⁽⁴⁾	28,47 €
Access Eleven Sports – monthly fee ⁽⁴⁾	17,13 €
⁽⁴⁾ Implies standard access	

04 - Infrastructure Services

Circuit- Cooper (per pair)	
Point to Point copper connection (inside terminal building) Installation	57,99 €
Point to Point copper connection (between buildings) Installation	114,85 €
Point to Point copper connection (inside terminal building) Monthly fee	15,82 €
Point to Point copper connection (between buildings) Monthly fee	20,56 €
Circuit - Fiber Optic (per pair)	
Point to Point fiber connection (inside terminal building) Installation	156,06 €
Point to Point fiber connection (between buildings) Installation	347,97 €
Point to Point fiber connection (per 100m) Monthly fee	58,33 €
Underground ICT Infrastructures	
ANA Pipe network usage monthly fee (per cable and 100m) ⁽⁴⁾	22,07 €
Own Pipe network usage monthly fee (per cable and 100m) ⁽⁴⁾	26,42 €

⁽⁴⁾ The Service Providers may claim exemption from these occupancy rates under Decree No 123/2009 being still required to make periodic technical inspections of maintenance and security for the installed infrastructure. These surveys will be made escorted by accredited technicians ANA: See "09 - Support Services and ICT technical support".

05 - Trunking Services

Installation/Configuration Terminal Trunking ⁽⁵⁾	843,55 €
Utilization Monthly Fee (terminal included) ⁽⁵⁾	61,16 €

Utilization Monthly Fee (terminal not included) ⁽⁵⁾	31,63 €
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(5) Depending on ANA's stock availability

06 - Housing

Data center	
Housing in Data Center - full rack (up to 42' Us) utilization monthly fee	843,55 €
Housing in Data Center - shared rack space (per 1 U) utilization monthly fee	52,72 €

07 - Operational Applications

Operational Information	
Monthly utilization fee (Operational Information of Schedules and Infrastructures access)	65,72 €
Web service (broker), utilization monthly fee	729,85 €
Flight Information	
Information Flight Monitor (FIDS) equipment installation	210,89 €
Information Flight Monitor (FIDS) 40" - utilization monthly fee	126,53 €
Information Flight Monitor (FIDS) 55" - utilization monthly fee	158,17 €

08 - Bundles for Small Offices ⁽⁶⁾

Basic ICT Services	
Telephone + Net Base monthly fee	62,21 €
Telephone monthly utilization + Net Base + TV	91,74 €
Valued Added ICT Services	
Additional 2 Voice/Data Access monthly fee	41,12 €
Additional 4 Voice/Data Access monthly fee	93,85 €

(6) Bundles for Small Offices are provided on a commitment of effective use of the service by a pre-agreed period. If there is need for early interruption of service, an amount corresponding to 3 months of use of the Base + Additional Package will be charged. The service packages are tailored for small offices, boasting a specific technical support.

09 - Support Services and ICT Technical Support

Work permit licensing	
Work permit on ANA underground infrastructure licensing	384,42 €
Technical and Security ICT Instalation / Maintenance / Repair Escort ⁽⁷⁾	
Technical and Security ICT Installation / Maintenance / Repair Escort (working days - from 8 AM to 6 PM) per hour	32,56 €
Technical and Security ICT Installation / Maintenance / Repair Escort (weekends and working days - from 6 PM to 8 AM) per hour	79,08 €
Radio spectrum monitoring service at the terminal	316,33 €

(7) These charges will not be applied in case of ANA Service fault.

10- Others

Custom-made ICT projects and Services	Per project
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SUPPORT SERVICES**EQUIPMENT**

Mobile Desk - Welcome Desk (p / day)	506,93 €
Mobile Desk - Welcome Desk (p / hour or part thereof)	50,69 €
Own Reception Desk - Welcome Desk (p /day)	361,87 €
Own Reception Desk - Welcome Desk (p / hour)	36,15 €

TRAINING (VAT EXEMPTION)

Basic Safety Training, presential (per person)	52,72 €
Certified Driving Training, presential (per person)	52,72 €
Security Training - (p/ person)	52,72 €
Safety Training Level I - (p/ person)	34,51 €
Safety Fire Prevention Training (minimum 6 people)	36,91 €
Certified Driving Training – (e-learning) (p/ person)	22,33 €
Airside Driving – Practicing Exam	26,36 €
Airside Driving – Practicing Exam (Repetition/Reschedule)	15,82 €
Safety Training - (e-learning) (p/ person)	22,33 €
Security Training - (e-learning)	22,33 €
Safety Training (e-learning) – Test Repetition (p/ person)	11,17 €
Security Training - (e-learning) Test Repetition	11,17 €
Issue of safety and security certificates - 2nd time	11,00 €

PHOTOGRAPH AND FILMING

Public Areas	
Photograph and Filming - Up to 2 Hours	391,30 €
Photograph and Filming - Additional hour	168,31 €
Airport Restricted Areas and Terminal (Air side)	
Photograph and Filming - Up to 2 Hours	559,65 €
Photograph and Filming - Additional hour	252,46 €
Administrative treatment/coordination	80,89 €

RENTAL ROOMS | DIGNITARIES ROOMS

Rooms	
Rental Open Spaces - at Passenger Terminal (m ² /Hour)	5,36 €
Rental Spaces - In commercial buildings (per m ² / month) ⁽⁸⁾	35,65 €
Aluguer de Sala de conferências na Aerogare (com equipamento audiovisual incluído) - por hora ou fração	75,06 €
Aluguer de Sala sem equipamento - Por hora ou fração	14,55 €
Rental Rooms – With Equipment ⁽⁹⁾ - (p / hour or part thereof)	20,57 €
Rental Rooms - VIP Area (p / hour or part thereof)	164,89 €
Dignitaries Rooms	
Dignitary - up to 10 accompanying persons	269,40 €
Additional per person over 10 accompanying persons	26,94 €
⁽⁸⁾ O aluguer de espaços/salas com duração superior a 1 mês, deverão ser objeto de contrato com licença de ocupação - contactar a Direção Comercial Extra Aviação.	
⁽⁹⁾ Equipamentos de apoio nomeadamente computadores, retroprojektor + tela de projeção.	

CIP SERVICES

CIP Services - Shengen and Non Schengen	145,00 €
CIP Services Shengen e Não Schengen – additional passenger	95,00 €
CIP Services Shengen e Não Schengen - additional passenger – Children (3– 12 years)	70,00 €
Lounge Service (VAT included) ⁽¹⁰⁾	36,00 €
Lounge Service - additional passenger – Children (3-12 years) (VAT included) ⁽¹⁰⁾	16,00 €

⁽¹⁰⁾ Volume discounts may be applied depending on the number of assisted passengers.

CIP Service: dedicated accompaniment plus use of dedicated rooms or lounges plus transportation or dedicated accompaniment until the plane.

Lounge service: Use of the lounge.

Copy A4	0,12 €
Copy A3	0,22 €
Staff Service – From 07:00H to 19:59H (per hour or part thereof)	42,50 €
Staff Service – From 20:00H to 23:30H (per hour or part thereof)	64,60 €
Staff Service – Specilized monitoring - From 07:00H to 19:59H (per hour or part thereof)	63,75 €
Staff Service – Specilized monitoring – From 20:00H to 06:59H (per hour or part thereof)	96,80 €
Staff Service Minimum invoice value (Consumption + labor)	27,29 €
Staff Service - Provision of maintenance services provided by third parties	+20%M.P.

Staff Service - Supply of articles and materials	+20%M.P.
Daytime Baggage Service (From 07h to 19h59)	
Special Baggage Service p/pax (1 to 3 bags)	31,63 €
Special Baggage Service (per additional volume)	10,50 €
Night-time Baggage Service (From 20h to 23h30)	
Special Baggage Service p/pax (1 to 3 bags)	50,61 €
Special Baggage Service (per additional volume)	16,60 €
Use of Nursing Personnel (UCS)	698,30 €

ACCESS CARDS

Issue of Individual Access Cards - Ad hoc - Companies and Services licensed for Handling Services ⁽¹¹⁾	3,74 €
Issue of Individual Access Cards - Ad hoc - Other Entities ⁽¹¹⁾	9,89 €
Issue of Individual Access Cards – valid for 1 and 3 years - 1 st time / Renewal (with access control) ⁽¹¹⁾	29,69 €
Issue of Individual Access Cards - valid for 1 and 3 years - 1 st time / Renewal (without access control) ⁽¹¹⁾	8,81 €
Issue of Individual Access Cards - valid for 1 and 3 years - 2 nd time ⁽¹¹⁾	43,98 €
Issue of Cards to Supply Automatic Vehicle - Replacement / New Orders ⁽¹¹⁾	10,70 €
⁽¹¹⁾ Includes application and ANA procedures.	

LUGGAGE STORAGE (VAT included)

Locker	
Type 1 - 351mm x 457mm x 555mm (p/ period of 4 hours)	2,00 €
Type 2 - 351mm x 945mm x 555mm (p/ period of 4 hours)	3,00 €
Type 3 - 525mm x 945mm x 555mm (p/ period of 4 hours)	4,00 €
Receipt loss	40,00 €

BEJA AIRPORT

OPERATIONAL SERVICES

2022

FOLLOW ME | AMBULANCE

Follow-me (p/1/4 hour)	10,03 €
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CLEANING | WASHING | FIRE FIGHTING PREVENTION

Spill Cleaning and management (per 15 minutes or less)	200,00 €
Fire Fight. Prev. Serv.-Supply w/ pax on board, prevention of illegal acts, fuel spills and others (p/ 1/4h)	168,71 €
Installations Clean (p/ 1/2 hour, working days)	7,19 €
Installations Clean (p/ 1/2 hour, weekends and holidays)	14,37 €

DRIVING LICENSES AIR SIDE | INSPECTIONS

Issuance of airside movement permits for vehicles or equipment (1 st time / Renewal /2 nd time/ one-off)	
Electric self-propelled	23,00 €
Diesel or gasoline propulsion	46,00 €
Issuance of driving licenses in air side - 1st time / Renewal /2nd time	35,96 €
Vehicle Inspection - Light Vehicles	50,20 €
Vehicle Inspection - Towable Light Vehicles	23,68 €
Vehicle Inspection - Heavy Vehicles	61,95 €
Vehicle Inspection - Towable Heavy Vehicles	50,20 €
Vehicle Inspection – Dollys	11,53 €
Vehicle Inspection - Reinspection	23,68 €
Vehicle Inspection - additional for out of programmed dates	402,48 €

INFRASTRUCTURE AND CONSUMPTIONS

CONSUMPTIONS

Water supply (p/ m ³)	6,10 €
Electricity supply - Power - Peak time - (p/ KVA)	0,4897 €
Electricity supply (p/ Kwh)	0,1000 €
Telephone Communications	+10%M.P.

NOTE: The rates of supply of consumption may change depending on the purchase price or other conditions.

TELECOMMUNICATIONS

01 - Data Services

Local Area Network (LAN)	
Data Access Installation	61,16 €
Wi-fi Access Instalation	61,16 €
Data Access Monthly Fee	25,17 €
VLAN connection to operator - Monthly Fee	41,02 €
VLAN connection to an advanced operator - Monthly Fee ⁽¹⁾	57,89 €
Interconnection of VLAN connection - Monthly Fee	208,78 €
Passive Data Access Monthly Fee	29,18 €

(1) Ports configuration by 100/100 Mbps

02 - Voice Services

Voice Access	
PABX Voice Access Installation	59,82 €
PABX Voice Access Monthly fee - Internal Access	10,32 €
PABX Voice Access Monthly fee - Public Access	20,77 €
Other Services	
Telephone Type 1 (Analog) utilization monthly fee	1,18 €
Telephone Type 2 (Analog w. display) utilization monthly fee	4,97 €
Telephone Type 3 (Digital w. display) utilization monthly fee	13,47 €
Voice-mail monthly fee	6,91 €
Access from public network through DDI (Direct Dial In) monthly fee	3,16 €

03 - Television Services
04 - Infrastructure Services

Circuit- Cooper (per pair)	
Point to Point copper connection (inside terminal building) Installation	57,99 €
Point to Point copper connection (between buildings) Installation	114,85 €
Point to Point copper connection (inside terminal building) Monthly fee	15,82 €
Point to Point copper connection (between buildings) Monthly fee	20,56 €
Circuit - Fiber Optic (per pair)	
Point to Point fiber connection (inside terminal building) Installation	156,06 €

Point to Point fiber connection (between buildings) Installation	347,97 €
Point to Point fiber connection (per 100m) Monthly fee	58,33 €

Underground ICT Infrastructures

ANA Pipe network usage monthly fee (per cable and 100m) ⁽²⁾	22,07 €
Own Pipe network usage monthly fee (per cable and 100m) ⁽²⁾	26,42 €

⁽²⁾ Customers are required to make periodic technical inspections regarding security and maintenance of the infrastructure installed. These surveys will be made escorted by accredited technicians ANA: See "09 - Support Services and ICT technical support".

05 - Trunking Services

Installation/Configuration Terminal Trunking ⁽³⁾	843,55 €
Utilization Monthly Fee (terminal included) ⁽³⁾	61,16 €
Utilization Monthly Fee (terminal not included)	31,63 €

⁽³⁾ Depending on ANA's stock availability

06 – Housing

Data center	
Housing in Data Center - full rack (up to 42' Us) utilization monthly fee	843,55 €
Housing in Data Center - shared rack space (per U) utilization monthly fee	52,72 €

07 - Operational Applications

Operational Information	
Monthly utilization fee (Operational Information of Schedules and Infrastructures access)	65,72 €
Web service (broker), utilization monthly fee	729,85 €
Flight Information	
Information Flight Monitor (FIDS) equipment installation	210,89 €
Information Flight Monitor (FIDS) 40" - utilization monthly fee	126,53 €
Information Flight Monitor (FIDS) 55" - utilization monthly fee	158,17 €

08 - Bundles for Small Offices ⁽⁴⁾

Basic ICT Services	
Telephone + Net Base monthly fee	62,21 €
Telephone + Net Base + TV monthly fee	91,74 €
Valued Added ICT Services	
Additional 2 Voice/Data Access monthly fee	41,12 €
Additional 4 Voice/Data Access monthly fee	93,85 €
Additional Net Premium 4Mbps guaranteed monthly fee	72,76 €

Additional Net Premium 8Mbps guaranteed monthly fee	104,39 €
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(4) Bundles for Small Offices are provided on a commitment of effective use of the service by a pre-agreed period. If there is need for early interruption of service, an amount corresponding to 3 months of use of the Base + Additional Package will be charged. The service packages are tailored for small offices, boasting a specific technical support.

09 - Support Services and ICT technical support

Work permit licensing	
Work permit on ANA underground infrastructure licensing	384,42 €
Technical and Security ICT Installation / Maintenance / Repair Escort ⁽⁵⁾	
Technical and Security ICT Installation / Maintenance / Repair Escort (working days from 8 AM as 6 PM) per hour	32,56 €
Technical and Security ICT Installation / Maintenance / Repair Escort (weekends and working days from 6 PM as 8 AM) per hour	79,08 €
Radio Spectrum monitoring service at the terminal	316,33 €

(5) These charges will not be applied in case of ANA Service fault.

10-Others

Custom-made ICT projects and Services	Per Project
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SUPPORT SERVICES

EQUIPMENTS

Cargo X-Ray per day	56,34 €
Cargo X-Ray per volume	2,02 €
Use of Terrace Building Equipment by Radio p/ Transmitter / Antenna - Exclusive use (p / month)	32,06 €
Cargo Terminal Weighbridges (p/ day)	13,71 €
Workshop Equipment (p / 1/2 hour)	16,61 €

TRAINING (VAT EXEMPTION)

Basic Safety Training, presential (per person)	52,72 €
Certified Driving Training, presential (per person)	52,72 €
Security Training - (p/ person)	52,72 €
Safety Training Level I - (p/ person)	34,51 €
Safety Fire Prevention Training (minimum 6 people)	36,91 €
Certified Driving Training – (e-learning) (p/ person)	22,33 €
Airside Driving – Practicing Exam	26,36 €
Airside Driving – Practicing Exam (Repetition/Reschedule)	15,82 €
Safety Training - (e-learning) (p/ person)	22,33 €

Security Training - (e-learning)	22,33 €
Safety Training (e-learning) – Test Repetition (p/ person)	11,17 €
Security Training - (e-learning) Test Repetition	11,17 €
Issue of safety and security certificates - 2nd time	11,00 €

VISIT

Visits to Apron area p/ person (Maximum 12 people)	261,09 €
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PHOTOGRAGRAPH AND FILMING

Public Areas	
Photograph and Filming - Up to 2 Hours	391,30 €
Photograph and Filming - Additional hour	168,31 €
Airport Restricted Areas and Terminal (Air side)	
Photograph and Filming - Up to 2 Hours	559,65 €
Photograph and Filming - Additional hour	252,46 €
Administrative treatments/coordination	80,89 €

RENTAL ROOMS | DIGNITARIES ROOMS

Rooms	
Rental Rooms - In Passenger Terminal (P/ day or part thereof)	40,76 €
Rental Spaces - In commercial buildings (per m ² / month)	35,65 €
Rental Room at the Building's Services without projector - P/ day or part thereof	115,38 €
Rental Room at the Building's Services with projector - P/ day or part thereof	153,10 €
Rental Spaces for restaurant (per hour)	26,10 €
Rental Room (boarding area) - P/ day or part thereof	80,77 €
Rental Spaces – In public areas (per m ² / hour)	5,36 €
Rental Spaces – In restricted areas – Terminal (per m ² / hour)	6,70 €
Rental Spaces – In restricted areas – Air side/Others (per m ² / hour)	5,74 €

OTHER SERVICES

Staff Service – Working days from 08h30 to 17h29 (p/ 1/4 hour or part thereof)	10,84 €
Staff Service – Working days from 17h30 to 08h29 (p/ 1/4 hour or part thereof)	16,47 €
Staff Service – Saturdays, Sundays and holidays (p/ 1/4 hour or part thereof)	20,58 €
Staff Service – Specialized monitoring (p/ 1/2 hour) - From 07H30H to 18:59H	32,53 €
Staff Service – Specialized monitoring (p/ 1/2 hour) - From 19:00H à 07:29H	49,38 €

Staff Service Minimum invoice value (Consumption + labor)	27,29 €
Staff Service - Supply of maintenace services provided by others	+20%M.P.
Staff Service - Supply of articles and materials	+20%M.P.
Copy A4	0,12 €
Copy A3	0,22 €

ACCESS CARDS

Issue of Individual Access Cards - Ad hoc - Companies and Services licensed for Handling Services ⁽⁶⁾	3,74 €
Issue of Individual Access Cards - Ad hoc - Other Entities ⁽⁶⁾	9,89 €
Issue of Individual Access Cards – valid for 1 and 3 years - 1 st time / Renewal (w/access control) ⁽⁶⁾	17,59 €
Issue of Individual Access Cards - valid for 1 and 3 years - 2 nd time ⁽⁶⁾	35,18 €
⁽⁶⁾ Includes application and ANA procedures	

AZORES AIRPORTS

OPERATIONAL SERVICES

2022

EQUIPMENT – APRON

Loaders (p/ day)	134,25 €
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FOLLOW ME | AMBULANCE | OTHER EQUIPMENTS

Follow - me (p/ 1/2 hour)	23,08 €
Cooling Equipment (p/ 1/2 hour)	114,56 €
Tank Vehicle (p/ 1 hour)	47,94 €
Rescue Vehicle (p/ 1 hour)	65,93 €
Stacker (p/ 1 hour)	35,96 €

CLEANING | WASHING | FIRE FIGHTING PREVENTION

Spill Cleaning and management (per 15 minutes or less)	200,00 €
Installations Clean (p/ m ²)	5,98 €
Fire Fight. Prev. Serv.-Supply w/ pax on board, prevention of illegal acts, fuel spills and others (p/ 1/4h)	51,00 €

TRANSPORT VEHICLES

Heavy Vehicle Pax Service - p/ 1/2 hour	64,72 €
Heavy Vehicle Cargo Service - p/ 1/2 hour	50,33 €

DRIVING LICENSES AIR SIDE | INSPECTIONS

Issuance of airside movement permits for vehicles or equipment (1 st time / Renewal /2 nd time/ one-off)	
Electric self-propelled	23,00 €
Diesel or gasoline propulsion	46,00 €
Issuance of driving licenses in air side - 1st time / Renewal /2nd time	35,96 €
Vehicle Inspection – p/ vehicle	35,96 €
Vehicles Access Card – Temporary - Magnetized - (Auto Parks - 1 st time/2 nd /renewal)	63,52 €

INFRASTRUCTURE AND CONSUMPTIONS

CONSUMPTIONS

Water supply (p/ m ³) (PDL)	4,14 €
Water supply (p/ m ³) (HOR)	2,33 €
Water supply (p/ m ³) (SMA)	3,74 €

Resettlement of Water (SMA)	38,35 €
Electricity supply - Power - Peak time - (p/ KVA)	1,0679 €
Electricity supply (p/ Kwh)	0,1718 €
Gas Supply (PDL)	+10%M.P.
Fuel Supply (PDL, HOR) ⁽¹⁾	Market Price

(1) Poderão ser aplicados descontos de quantidade em função do número de litros fornecidos

NOTE: The rates of supply of consumption may change depending on the purchase price or other conditions.

TELECOMMUNICATIONS

01 - Data Services

Internet Access - ANA Network	
Basic Speed Internet Access Installation	82,25 €
Basic Speed Internet Access Monthly fee - 12 MBps (maximum)	41,66 €
Advanced Internet Access Installation	179,25 €
Advanced Internet Access 10/10Mbps Guaranteed Monthly fee	121,26 €
Advanced Internet Access 20/20Mbps Guaranteed Monthly fee	168,71 €
Advanced Internet Access 40/40Mbps Guaranteed Monthly fee	210,89 €
Local Area Network (LAN)	
Data Access Installation	61,16 €
Wi-fi Access Instalation	61,16 €
Passive Data Access Installation	63,27 €
Data Access Monthly Fee	25,17 €
VLAN connection to operator Monthly Fee	41,02 €
VLAN connection to an advanced operator - Monthly Fee ⁽²⁾	57,89 €
Interconnection of VLAN connection - Monthly Fee	208,78 €
Passive Data Access Monthly Fee	29,18 €

(2) Ports configuration by 100/100 Mbps

02 - Voice-Fixed

Access services	
PABX Voice Access Installation	59,82 €
PABX Voice Access Monthly fee - Internal Access	10,32 €
PABX Voice Access Monthly fee - Public Access	20,77 €

Other Services	
Telephone Type 1 (Analog) utilization monthly fee	1,18 €
Telephone Type 2 (Analog w. display) utilization monthly fee	4,97 €
Telephone Type 3 (Digital w. display) utilization monthly fee	13,47 €
Voice-mail utilization monthly fee	6,91 €
Access from public network through DDI (Direct Dial In) monthly fee	3,16 €

03 - Television Services

TV	
TV Access installation	92,79 €
Cable TV Standard access utilization - monthly fee	32,56 €
Access Sport TV – monthly fee ⁽³⁾	28,47 €
Access Eleven Sports – monthly fee ⁽³⁾	17,13 €
⁽³⁾ Implies standard access	

04 - Infrastructure Services

Circuit- Cooper (per pair)	
Point to Point copper connection (inside terminal building) Installation	57,99 €
Point to Point copper connection (between buildings) Installation	114,85 €
Point to Point copper connection (inside terminal building) Monthly fee	15,82 €
Point to Point copper connection (between buildings) Monthly fee	20,56 €
Circuit - Fiber Optics (per pair)	
Point to Point fiber connection (inside terminal building) Installation	156,06 €
Point to Point fiber connection (between buildings) Installation	347,97 €
Point to Point fiber connection (per 100m) Monthly fee	58,33 €
Underground ICT Infrastructures	
ANA Pipe network usage monthly fee (per cable and 100m) ⁽⁴⁾	22,07 €
Own Pipe network usage monthly fee (per cable and 100m) ⁽⁴⁾	26,42 €

⁽⁴⁾ Customers are required to make periodic technical inspections regarding security and maintenance of the infrastructure installed. These surveys will be made escorted by accredited technicians ANA: See "09 - Support Services and ICT technical support".

05 - Trunking Services

Installation/Configuration of terminal Trunking ⁽⁵⁾	843,55 €
Utilization Monthly Fee - Unit included - up 60 months ⁽⁵⁾	61,16 €
Utilization Monthly Fee - Unit not included/over 60 months ⁽⁵⁾	31,63 €

(5) Depending on ANA's stock availability

06 - Housing

Data center	
Housing in Data Center - full rack (up to 42' Us) utilization monthly fee	843,55 €
Housing in Data Center - shared rack space (per U) utilization monthly fee	52,72 €

07 - Operational Applications

Flight Information	
Information Flight Monitor (FIDS) equipment installation	210,89 €
Information Flight Monitor (FIDS) 40" - utilization monthly fee	126,53 €
Information Flight Monitor (FIDS) 55" - utilization monthly fee	158,17 €
Operational Information	
Monthly utilization fee (Operational Information of Schedules and Infrastructures access)	65,72 €

08 - Bundles of Services

Package 1 – Advanced Internet 10/10Mb + 2 net points	120,06 €
Package 2 – Advanced Internet 10/10Mb + 2 net points + 1 Voice	130,50 €
Package 3 – Internet Avançada 10/10Mb + 2 net points + 1 Voice + 1 Voice connected to outside	140,94 €
Additional to Base Packages	
Two Wi-Fi accesses (6)	20,88 €
(6) Can't be subscribed without one of the 3 previous packages	

09 - Support Services and ICT technical support

Work permit licensing	
Work permit on ANA underground infrastructure licensing	384,42 €
Technical and Security ICT Instalation/Maintenance/Repair Escort (7)	
Technical and Security ICT Installation / Maintenance / Repair Escort (from 8 AM as 6 PM) per hour	32,56 €
Technical and Security ICT Installation / Maintenance / Repair Escort (from 6 PM as 8 AM) per hour	79,08 €
Radio Spectrum monitoring service at the terminal	316,33 €

(7) These charges will not be applied in case of ANA Service fault.

10-Others

Custom-made ICT projects and Services	Per Project
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SUPPORT SERVICES

EQUIPMENTS

Cargo X-Ray per hour (SMA, HOR e FLW)	64,71 €
Cargo X-Ray per volume	2,02 €
Cargo X-Ray monthly	69,52 €
Lost-and-Found Balance (p/ month)	342,79 €
Cargo Terminal Weighbridges (p/ month) (PDL)	664,90 €
Cargo Terminal Fridge (p/ month) – (PDL)	107,88 €
Cargo Terminal Fridge (p/ month) - (HOR)	269,63 €
Explosives trace Detector (p/flight)	1 078,51 €
Explosives trace Detector (p/month)	16,49 €
Audio-visual equipment (p/ day)	915,40 €
Hangar Miscellaneous Equipment (p/month) (PDL)	10,18 €
Workshop Equipment (p / 1/2 hour)	10,18 €
Emergency Generator - 90 KVA (p/ month)	509,39 €
PT10 - Energy Post Processing - Gas stations (p/month) (SMA)	135,44 €

TRAINING (VAT EXEMPTION)

Basic Safety Training, presential (per person)	52,72 €
Certified Driving Training, presential (per person)	52,72 €
Security Training - (p/ person)	52,72 €
Safety Fire Prevention Training (minimum 6 people)	36,91 €
Certified Driving Training – (e-learning) (p/ person)	22,33 €
Airside Driving – Practicing Exam	26,36 €
Airside Driving – Practicing Exam (Repetition/Reschedule)	15,82 €
Safety Training - (e-learning) (p/ person)	22,33 €
Security Training - (e-learning)	22,33 €
Safety Training (e-learning) – Test Repetition (p/ person)	11,17 €
Security Training - (e-learning) Test Repetition	11,17 €
Issue of safety and security certificates - 2nd time	11,00 €
Activity Start Learning Action - up to 5 persons	53,94 €
Activity Start Learning Action - over 5 up to 10 persons	71,91 €

Activity Start Learning Action - over 10 persons	87,50 €
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PHOTOGRAPHER AND FILMING

Public Areas	
Photograph and Filming - Up to 2 Hours	391,30 €
Photograph and Filming - Additional hour	168,31 €
Airport Restricted Areas and Terminal (Air side)	
Photograph and Filming - Up to 2 Hours	559,65 €
Photograph and Filming - Additional hour	252,46 €
Administrative treatments/coordination	80,89 €

RENTAL ROOMS | DIGNITARIES ROOMS

Rooms	
Rental Room - Without Equipment - (p / day or part thereof):	
Small Room	57,68 €
Small Room - Air Side	80,77 €
Big Room	115,38 €
Dignitaries Rooms (PDL)	
Dignitary - up to 10 accompanying persons	109,93 €
Additional per person over 10 accompanying persons	11,00 €

CIP SERVICES

CIP Services - Schengen and Non Schengen	75,00 €
CIP Services Schengen e Não Schengen – additional passenger	48,00 €
CIP Services Schengen e Não Schengen - additional passenger – Children (3– 12 years)	37,50 €
Lounge Service (VAT included) ⁽⁸⁾	36,00 €
Lounge Service - additional passenger – Children (3-12 years) (VAT included) ⁽⁸⁾	16,00 €

⁽⁸⁾ Volume discounts may be applied depending on the number of assisted passengers.

CIP Service: dedicated accompaniment plus use of dedicated rooms or lounges plus transportation or dedicated accompaniment until the plane.

Lounge service: Use of the lounge.

ACCESS CARDS

Issue of Individual Access Cards - Ad hoc - Companies and Services licensed for Handling Services ⁽⁹⁾	3,74 €
Issue of Individual Access Cards - Ad hoc - Other Entities ⁽⁹⁾	9,89 €

Charges Guide

Issue of Individual Access Cards – valid for 1 and 3 years - 1 st time / Renewal (with access control) ⁽⁹⁾	38,48 €
Issue of Individual Access Cards - valid for 1 and 3 years - 2 nd time ⁽⁹⁾	43,97 €
Issue of Individual Access Cards – Aerodromes ⁽⁹⁾	4,31 €
Issue of Cards to Supply Automatic Vehicle - Replacement / New Orders ⁽⁹⁾	33,56 €
⁽⁹⁾ Inclui requerimento e respetivo processo na ANA.	
LUGGAGE STORAGE (VAT included)	
Volume p/ day	4,40 €
Bad loss	20,00 €

MADEIRA AIRPORTS**OPERATIONAL SERVICES****2022**

	Funchal	Porto Santo
EQUIPMENT – APRON		
Fork Lift 2 ton (p/ 1/2 hour)	40,28 €	
Illumination Tower 6000 w (p/ 1/2 hour)	80,12 €	80,12 €
Pneumatic lifts (p/ day or part thereof)	14 917,78 €	18 218,57 €
FOLLOW ME AMBULANCE OTHER EQUIPMENTS		
Follow-me (p/ 1/2 hour)	23,22 €	23,21 €
CLEANING WASHING FIRE FIGHTING PREVENTION		
Spill Cleaning and management (per 15 minutes or less)	200,00 €	200,00 €
Fire Fight. Prev. Serv.-Supply w/ pax on board, prevention of illegal acts, fuel spills and others (p/ service)	168,71 €	168,71 €
DRIVING LICENSES AIR SIDE INSPECTIONS		
Issuance of airside movement permits for vehicles or equipment (1 st time / Renewal /2 nd time/ one-off)		
Electric self-propelled	23,00 €	23,00 €
Diesel or gasoline propulsion	46,00 €	46,00 €
Issue of driving licenses in air side - 1st time / Renewal /2nd time	35,96 €	35,96 €
Vehicle Inspection - Light Vehicles		
Diesel or gasoline propulsion	50,21 €	50,21 €
Electric self-propelled	48,19 €	48,19 €
Vehicle Inspection - Towable Light Vehicles	23,68 €	23,68 €
Vehicle Inspection – Re-inspection	23,68 €	23,68 €
Vehicle Inspection - Heavy Vehicles		
Diesel or gasoline propulsion	61,95 €	61,95 €
Electric self-propelled	59,56 €	59,56 €
Vehicle Inspection - Towable Heavy Vehicles	50,20 €	50,20 €
Vehicle Inspection - Dollies	11,53 €	11,53 €
Vehicle Inspection - additional for out of programmed dates	1 054,44 €	1 054,44 €

INFRASTRUCTURE AND CONSUMPTIONS

CONSUMPTIONS

Water supply (p/ m ³)	4,50 €	3,34 €
Solid Waste (city council rate * occupied area / total area)	+10%M.P.	+10%M.P.
Electricity supply - Consumption (p/ Kwh)	0,1724 €	0,1724 €
Electricity supply - Power (p/ KVA)	1,0850 €	1,0850 €
Phone Calls / Cable TV	+10% M.P.	+10% M.P.

TELECOMMUNICATIONS

01 - Data Services

Local Area Network (LAN)		
Data Access Installation		
Wi-fi Access Instalation	61,16 €	61,16 €
Basic speed Internet Access Instalation	80,59 €	80,59 €
Basic speed Internet Access - 12 MBps máximo – monthly fee	40,82 €	40,82 €
Data Access Monthly Fee	25,17 €	25,17 €
VLAN connection to operator - Monthly Fee	41,02 €	41,02 €
VLAN connection to an advanced operator - Monthly Fee ⁽¹⁾	57,89 €	57,89 €
Interconnection of VLAN connection - Monthly Fee	208,78 €	208,78 €

⁽¹⁾ Ports configuration by 100/100 Mbps

02 - Voice Services

Voice Access		
PABX Voice Access Installation	59,82 €	59,82 €
PABX Voice Access utilization Monthly Fee	17,93 €	17,93 €
Other Services		
Telephone Type 1 (Analog) utilization monthly fee	1,18 €	1,18 €
Telephone Type 2 (Analog w. display) utilization monthly fee	4,97 €	4,97 €
Telephone Type 3 (Digital w. display) utilization monthly fee	13,47 €	13,47 €
Voice-mail monthly fee	6,91 €	6,91 €
Access from public network through DDI (Direct Dial In) monthly fee	3,16 €	3,16 €
Virtual extension Use	3,59 €	3,59 €

03 - Infrastructure Services

Circuit - Copper (per pair)		
Point to Point copper connection (inside terminal building) Installation	57,99 €	57,99 €
Point to Point copper connection (between buildings) Installation	114,85 €	114,85 €

Point to Point copper connection (inside terminal building) Monthly fee	15,82 €	15,82 €
Point to Point copper connection (between buildings) Monthly fee	20,56 €	20,56 €
Circuit – Fiber Optic (per pair)		
Point to Point fiber connection (inside terminal building) Installation	156,06 €	156,06 €
Point to Point fiber connection (between buildings)	347,97 €	347,97 €
Point to Point fiber connection (per 100m) Monthly fee	58,33 €	58,33 €
Underground ICT Infrastructures		
ANA Pipe network usage monthly fee(per cable and 100m) ⁽²⁾	22,07 €	22,07 €
Own Pipe network usage monthly fee(per cable and 100m) ⁽²⁾	26,42 €	26,42 €

⁽²⁾ The Service Providers may claim exemption from these occupancy rates under Decree No 123/2009 being still required to make periodic technical inspections of maintenance and security for the installed infrastructure. These surveys will be made escorted by accredited technicians ANA: See "07 - Support Services and ICT technical support".

04 - Trunking Services

Installation/Configuration of terminal Trunking ⁽³⁾	843,55 €	843,55 €
Utilization Monthly Fee (terminal included) ⁽³⁾	61,16 €	61,16 €
Utilization Monthly Fee (terminal not included) ⁽³⁾	31,63 €	31,63 €

⁽³⁾ Depending on ANA's stock availability

05 - Housing

Data center		
Housing in Data Center - full rack (up to 42' Us) utilization monthly fee	843,55 €	843,55 €
Housing in Data Center - shared rack space (per 1 U) utilization monthly fee	52,72 €	52,72 €

06 - Operational Applications

Operational Information		
Operational Information of Schedules and Infrastructures access (Monthly utilization fee)	65,72 €	65,72 €
Web service (broker), utilization monthly fee	729,85 €	729,85 €
Flight Information		
Information Flight Monitor (FIDS) equipment installation	210,89 €	210,89 €
Information Flight Monitor (FIDS) 40" - utilization monthly fee	126,53 €	126,53 €
Information Flight Monitor (FIDS) 55" - utilization monthly fee	158,17 €	158,17 €

07 - Support services and ICT technical support

Work permit licensing		
Work permit on ANA underground infrastructure licensing	384,42 €	384,42 €
Technical and Security ICT Instalation/Maintenance/Repair Escort ⁽⁴⁾		
Technical and Security ICT Installation / Maintenance / Repair Escort (from 8 AM as 6 PM) per hour	32,56 €	32,56 €

Technical and Security ICT Installation / Maintenance / Repair Escort (from 6 PM as 8 AM) per hour	79,08 €	79,08 €
Radio spectrum monitoring service at the terminal	316,33 €	316,33 €

(4) These charges will not be applied in case of ANA Service fault

08 - Others

Custom-made ICT projects and Services	Per Project	Per Project
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RENTAL OF UNDERGROUND INFRASTRUCTURES IN ANA

Pipe Network usage of underground infrastructures in ANA		
Pipe Network Usage (Rental occupancy, p/ cable and p/ 100 mts or fraction)		
Cable Type 1, <= 15 mm diameter	11,53 €	11,53 €
Cable Type 2, > 15 mm diameter	23,14 €	23,13 €

SUPPORT SERVICES

EQUIPMENT

Workshop equipment (p/ 1/2 hour)	10,42 €	10,42 €
Fridge - monthly rent	615,62 €	
Mobile Desk - Welcome Desk (p / day or part thereof)	50,69 €	50,69 €
Own Reception Desk - Welcome Desk (p /day or part thereof)	31,70 €	31,71 €
Projector or Computer Rental (p/day and p/unit)	54,96 €	
X-Ray Cargo - 07h00/20h00 (monday to Sunday) – per 15m or part thereof	5,05 €	5,05 €
X-Ray Cargo - 20h00/07h00 (monday to Sunday) – per 15 m or part thereof	6,38 €	6,38 €
X-Ray Cargo - 07h00/20h00 (holiday) – per 15 m or part thereof	10,08 €	10,08 €
X-Ray Cargo - 20h00/07h00 (holiday) - per 15 m or part thereof	12,61 €	12,61 €
Explosive trace detector (p/ fight)	269,63 €	269,63 €
Explosive trace detector (p/ mount)	1 056,81 €	1 056,81 €

TRAINING (VAT EXEMPTION)

Basic Safety Training, presential (per person)	52,72 €	52,72 €
Certified Driving Training, presential (per person)	52,72 €	52,72 €
Security Training - (p/ person)	52,72 €	52,72 €
Safety Training - level I	34,51 €	34,51 €
Safety Fire Prevention Training (minimum 6 people)	36,91 €	36,91 €
Certified Driving Training – (e-learning) (p/ person)	22,33 €	22,33 €

Airside Driving – Practicing Exam	26,36 €	26,36 €
Airside Driving – Practicing Exam (Repetition/Reschedule)	15,82 €	15,82 €
Safety Training - (e-learning) (p/ person)	22,33 €	22,33 €
Security Training - (e-learning)	22,33 €	22,33 €
Safety Training (e-learning) – Test Repetition (p/ person)	11,17 €	11,17 €
Security Training - (e-learning) Test Repetition	11,17 €	11,17 €
Issue of safety and security certificates - 2nd time	11,00 €	11,00 €

PHOTOGRAPHS AND FILMING

Public Areas		
Photograph and Filming - Up to 2 Hours	391,30 €	391,30 €
Photograph and Filming - Additional hour	168,31 €	168,31 €
Airport Restricted Areas and Terminal (Air side)		
Photograph and Filming - Up to 2 Hours	559,65 €	559,65 €
Photograph and Filming - Additional hour	252,46 €	252,46 €
Administrative treatments/coordination	80,89 €	80,89 €

RENTAL ROOMS | DIGNITARIES ROOMS

Rooms		
Rental Rooms (p/ day or part thereof)	97,98 €	97,98 €
Rental Rooms (p/ ½ day)	54,04 €	54,04 €
Video projector computer rental (p/ day and per unit)	54,97 €	54,97 €
Dignitaries Rooms		
Senior Entities/Entourage/Other Users (por person and mimum 10 persons)	27,49 €	27,49 €

CIP SERVICES

CIP Services - Schengen and Non Schengen	75,00 €	75,00 €
CIP Services Schengen e Não Schengen – additional passenger	48,00 €	48,00 €
CIP Services Schengen e Não Schengen - additional passenger – Children (3–12 years)	37,50 €	37,50 €
Lounge Service (VAT included) ⁽⁵⁾	36,00 €	36,00 €
Lounge Service - additional passenger – Children (3-12 years) (VAT included) ⁽⁵⁾	16,00 €	16,00 €

⁽⁵⁾ Volume discounts may be applied depending on the number of assisted passengers.

CIP Service: dedicated accompaniment plus use of dedicated rooms or lounges plus transportation or dedicated accompaniment until the plane.

Lounge service: Use of the lounge.

OTHER SERVICES		
Staff Service - From 07h to 19h59 (p / 1/4 hour or part thereof)	10,84 €	10,84 €
Staff Service - From 20h to 06h59 (p / 1/4 hour or part thereof)	16,47 €	16,47 €
Staff Service - Specialized monitoring - From 07h to 19h59 (p / 1/2 hour or part thereof)	32,53 €	32,53 €
Staff Service - Specialized monitoring - From 20h to 06h59 (p / 1/2 hour or part thereof)	49,38 €	49,38 €
Staff Service Minimum invoice value (Consumption + labor)	27,29 €	27,29 €
Staff Service - Supply of maintenace services provided by others	+20%MP.	+20%MP.
Staff Service - Supply of articles and materials	+20%M.P.	+20%M.P.
Master Keys (per unit)	63,76 €	63,76 €
Other Keys (per unit)	12,09 €	12,09 €
BAGGAGE STORAGE (VAT included)		
Per volume p/ day or part thereof	4,00 €	4,00 €
Bad Loss	25,00 €	25,00 €
ACCESS CARDS		
Issue of Individual Access Cards - Ad hoc - Companies and Services licensed for Handling Services ⁽⁶⁾	3,74 €	3,74 €
Issue of Individual Access Cards - Ad hoc - Other Entities ⁽⁶⁾	9,89 €	9,89 €
Issue of Individual Access Cards – Permanent (from 1 and 3 years) – 1 st Time / Renewal (without access control) ⁽⁶⁾	8,81 €	8,81 €
Issue of Individual Access Cards – Permanent (from 1 and 3 years) – 1 st Time / Renewal (with access control) ⁽⁶⁾	28,26 €	28,26 €
Issue of Individual Access Cards – Permanent (from 1 and 3 years) - 2 nd time ⁽⁶⁾	35,18 €	35,18 €
Surface Parking Access Badge ⁽⁶⁾	21,99 €	21,99 €
⁽⁶⁾ Includes application and ANA procedures		



BILLING AND CHARGES PAYMENT

RULES OF INVOICE PROCESSING, DISPATCH AND PAYMENT

CHARGES CATEGORY	BILLING SCHEDULE ¹	PAYMENT TERMS
Traffic Security PRM	3 invoices are issued per month for the following periods: 1 st invoice period: 1 st to 10 th calendar days; 2 nd invoice period: 11 th to 20 th calendar days; 3 rd invoice period: 21 st to last day of each month.	<ul style="list-style-type: none"> • Cash basis (prompt payment) regime; • Pre-payment regime; • Granting of credit: payment within 15 days from date of the issuance of invoices; • Through payment representative (handler).
Regulated Handling	One monthly invoice is issued, dated the last day of each month	
Equipment	One monthly invoice is issued, dated the last day of each month	
Others	One monthly invoice is issued, dated the last day of each month.	

Details of payment terms:

- Invoices and payments are made in euros.
- In the **Cash Basis Regime**, the payment of all services must be made immediately after the invoice issuance, including terminal control duties from NAV, EP. The payment shall be made by the company or by the handler at airport services, prior to take-off.
- In the **Pre-payment Regime**, the payment of services estimated by ANA based on the flight schedule shall be made prior to any operation.
- To apply for the **Credit Payment Regime**, the client shall submit a written request to ANA, which will be subject to a case by case evaluation. In the case that this regime is accepted, ANA reserves the right to make its decision to grant credit subject to the provision of a guarantee. The payment of invoices must be made within the established period, and the amount owed cannot, in any situation, exceed the amount of the guarantee presented. In case of non-compliance with the due date agreed for the invoices payment, daily late interest shall be payable by the debtor until the effective date of payment.
- The credit conditions assigned may be modified or cancelled by ANA with a 5 working days notice.
- In the event of non-compliance situations ANA may determine, without prior notice, the cancellation of the assigned credit and the consequent change to the cash / prepayment regime. The suspension of the provision of services will also be possible. In the event of non-compliance with the terms established for the current account, the cancellation of credit and alteration to the prompt/prepayment scheme, or suspension of services provision may be determined.

¹ Not applicable to the cash basis payment regime, since in this scheme all services and accesses provided are invoiced immediately by aerodrome services (SOA).

CONTACTS

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