

# CHARGES GUIDE

# Regulated Charges



Last update: July 2024.



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## CHARGES GUIDE

# Regulated Charges

**Lisbon** Airport

**Porto** Airport

**Faro** Airport

**Beja** Civil Terminal

**Azores** Airports

**Madeira** Airports



## CHARGES GUIDE 2024

### Lisbon Airport

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#### TRAFFIC

##### LANDING / TAKE-OFF <sup>A</sup>

##### Per ton

##### Base

##### Surcharge

Aircraft up to 25 tons

8.99 €

1.80 €

Above 25 to 75 tons

10.70 €

2.15 €

Above 75 to 150 tons

12.56 €

2.52 €

Above 150 tons

9.56 €

1.92 €

Minimum

423.40 €

84.92 €

##### Noise Category

R1

2.00

R2

1.50

R3

1.25

R4

1.05

R5

1.00

R6

0.80

R7

0.75

R8

0.70

##### PARKING

##### Traffic areas <sup>B</sup>

Aircraft up to 45 tons

Up to 24 hours (per minute)

0.3982 €

24 to 48 hours or fraction

278.59 €

48 to 72 hours or fraction

458.94 €

Above 72 hours or fraction

664.01 €



## CHARGES GUIDE 2024

### Lisbon Airport

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#### Aircraft over 45 tons

Up to 24 hours (per minute)

0.0089 €

24 to 48 hours or fraction

6.20 €

48 to 72 hours or fraction

10.20 €

Above 72 hours or fraction

14.76 €

Surcharge (per periods of 15 minutes or fraction)

93.15 €

#### Air bridges (GPS not included)

1 bridge, per minute of use up to two hours

3.59 €

1 bridge, per minute of use beyond two hours

4.66 €

#### GPS

Per minute of use

1.88 €

#### HANGAR

Per ton and per 24 hours or fraction

5.03 €

#### PASSENGER SERVICE (PER DEPARTING PASSENGER)

##### Local passengers

Schengen Area

16.15 €

Outside the Schengen Area

27.14 €

##### Transfer Passengers

Schengen Area

12.69 €

Outside the Schengen Area

21.02 €

#### GROUND HANDLING

##### Passenger Assistance

Per period and check-in desk

15-minute or fraction, first four periods

2.60 €

Per following 15-minute periods or fraction

2.51 €

Per month

2 157.70 €



## CHARGES GUIDE 2024

### Lisbon Airport 3/3

|   |          |
|---|----------|
| Self-Baggage Drop - per processed baggage                     | 0.42 €   |
| <b>Baggage Assistance</b>                                     |          |
| Per piece of baggage processed by the system                  | 0.53 €   |
| <b>EQUIPMENT</b>  |          |
| CUPPS and CUSS per departing passenger                        | 0.214 €  |
| BRS per piece of baggage processed by the system              | 0.096 €  |
| <b>AUTONOMOUS REGULATION</b>                                  |          |
| <b>Security <sup>C</sup></b>                                  |          |
| Per departing passenger                                       | 1.80 €   |
| <b>PRM</b>  |          |
| Per departing passenger                                       | 0.69 €   |
| <b>OTHER ENTITIES <sup>D</sup></b>                            |          |
| <b>Security Charge (per departing passenger) <sup>E</sup></b> |          |
| Flights inside Schengen Area                                  | 1.76 €   |
| Intra EU flights outside Schengen Area                        | 3.67 €   |
| International flights   | 7.13 €   |
| Terminal Control <sup>F</sup>                                 | 173.41 € |
| Slots <sup>G</sup>  | 0.85 €   |

**A** Landing/take-off charge = MTOW\*(Base Factor\*Noise Category + Surcharge).

**B** The charge does not apply from 00h00 to 06h00 in the parking period up to first 24h.

**C** In accordance with Ministerial Order no. 268-A/2023 published on 23 August 2023.

**D** Invoiced and collected by third parties.

**E** In accordance with Ministerial Order no. 268-A/2023 published on 23 August 2023. Invoiced and collected by ANAC.

**F** In accordance with Ministerial Order no. 448/2023, published on 22 December 2023. Invoiced and collected by NAV E.P.E..

**G** In accordance with 11.º-A Decree-Law no. 96/2018, 23 November. Invoiced and collected by NAV E.P.E..

## CHARGES GUIDE

# Regulated Charges

Lisbon Airport

**Porto** Airport

Faro Airport

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## CHARGES GUIDE 2024

### Porto Airport

1/3

#### TRAFFIC

##### LANDING / TAKE-OFF <sup>A</sup>

###### Per ton

Aircraft up to 25 tons

Above 25 to 75 tons

Above 75 to 150 tons

Above 150 tons

Minimum

##### JAN - MAR / NOV - DEC

###### Base

###### Surcharge

##### APR - OCT

###### Base

###### Surcharge

5.62 €

1.20 €

5.96 €

1.27 €

6.85 €

1.46 €

7.26 €

1.55 €

8.08 €

1.73 €

8.56 €

1.83 €

5.68 €

1.21 €

6.01 €

1.28 €

140.72 €

30.05 €

148.98 €

31.82 €

#### Noise Category

##### JAN - DEC

R1

2.00

R2

1.50

R3

1.25

R4

1.05

R5

1.00

R6

0.80

R7

0.75

R8

0.70

#### PARKING

##### Traffic areas (per ton) <sup>B</sup>

All aircraft (per ton and per 24 hours or fraction)

1.95 €

Min. amount, if the exemption time has been exceeded

48.64 €

Surcharge (per periods of 15 minutes or fraction)

58.46 €

##### Air Bridges (does not include use of GPS)

1 bridge, per minute of use up to two hours

2.28 €

1 bridge, per minute of use beyond two hours

2.73 €





## CHARGES GUIDE 2024

### Porto Airport

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JAN - DEC

2 bridges, per minute up to two hours

3.43 €

2 bridges, per minute after two hours

4.08 €

#### GPS

Per minute of use

0.28 €

#### HANGAR

Per ton and per 24 hours or fraction

3.92 €

#### PASSENGER SERVICE (PER DEPARTING PASSENGER)

##### Local passengers

Schengen Area

8.77 €

Outside the Schengen Area

16.60 €

##### Transfer Passengers

Schengen Area

6.56 €

Outside the Schengen Area

12.83 €

#### GROUND HANDLING

##### Passenger Assistance (per check-in desk)

Per 1st hour or fraction

7.78 €

Per following half hours or fraction

3.78 €

Per month

1 193.49 €

##### Baggage Assistance

Per piece of baggage processed by the system

0.44 €

#### EQUIPMENT

CUPPS and CUSS per departing passenger

0.205 €

BRS per piece of baggage processed by the system

0.091 €

#### 07. AUTONOMOUS REGULATION

##### Security <sup>c</sup>

Per departing passenger

1.80 €



## CHARGES GUIDE 2024

### Porto Airport

3/3

JAN – DEC

#### PRM

Per departing passenger

0.69 €

#### OTHER ENTITIES <sup>D</sup>

#### Security Charge (per departing passenger) <sup>E</sup>

Flights inside Schengen Area

1.76 €

Intra EU flights outside Schengen Area

3.67 €

International flights

7.13 €

Terminal Control <sup>F</sup>

173.41 €

Slots <sup>G</sup>

0.85 €

<sup>A</sup> Landing/take-off charge = MTOW\*(Base Factor\*Noise Category + Surcharge).

<sup>B</sup> Aircrafts with MTOW >100 tons: first 3 hours free of charge. Aircrafts with MTOW <= 100 tons: first 1,5 hours free of charge.

<sup>C</sup> In accordance with Ministerial Order no. 268-A/2023 published on 23 August 2023.

<sup>D</sup> Invoiced and collected by third parties.

<sup>E</sup> In accordance with Ministerial Order no. 268-A/2023 published on 23 August 2023. Invoiced and collected by ANAC.

<sup>F</sup> In accordance with Ministerial Order no. 448/2023, published on 22 December 2023. Invoiced and collected by NAV E.P.E..

<sup>G</sup> In accordance with 11.º-A Decree-Law no. 96/2018, 23 November. Invoiced and collected by NAV E.P.E..

## CHARGES GUIDE

# Regulated Charges

Lisbon Airport

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Beja Civil Terminal

Azores Airports

Madeira Airports



## CHARGES GUIDE 2024

### Faro Airport

1/3

#### TRAFFIC

##### LANDING / TAKE-OFF <sup>A</sup>

| Per ton                | JAN - MAR / NOV - DEC |           | APR, OCT |           | MAI - SEP |           |
|------------------------|-----------------------|-----------|----------|-----------|-----------|-----------|
|                        | Base                  | Surcharge | Base     | Surcharge | Base      | Surcharge |
| Aircraft up to 25 tons | 1.18 €                | 0.23 €    | 5.58 €   | 1.11 €    | 6.96 €    | 1.39 €    |
| Above 25 to 75 tons    | 1.44 €                | 0.29 €    | 6.75 €   | 1.35 €    | 8.43 €    | 1.68 €    |
| Above 75 to 150 tons   | 1.69 €                | 0.34 €    | 7.95 €   | 1.59 €    | 9.93 €    | 1.98 €    |
| Above 150 tons         | 1.44 €                | 0.29 €    | 6.75 €   | 1.35 €    | 8.30 €    | 1.68 €    |
| Minimum                | 29.30 €               | 5.85 €    | 139.42 € | 27.84 €   | 174.05 €  | 34.76 €   |

##### Noise Category

JAN - DEC

|    |      |
|----|------|
| R1 | 2.00 |
| R2 | 1.50 |
| R3 | 1.25 |
| R4 | 1.05 |
| R5 | 1.00 |
| R6 | 0.80 |
| R7 | 0.75 |
| R8 | 0.70 |

#### PARKING

##### Traffic areas (per ton) <sup>B</sup>

|  |         |
|--|---------|
| All aircraft (per ton and per 24 hours or fraction)  | 1.96 €  |
| Min. amount, if the exemption time has been exceeded | 48.94 € |
| Surcharge (per periods of 15 minutes or fraction)    | 58.80 € |

##### Air Bridges (does not include use of GPS)

|   |        |
|---|--------|
| Bridges, per minute up to 30 minutes      | 2.75 € |
| Bridges, per minute between 31-60 minutes | 3.05 € |



## CHARGES GUIDE 2024

### Faro Airport

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JAN – DEC

Bridges, per minute between 61-90 minutes

3.38 €

Bridges, per minute over 90 minutes

3.75 €

#### GPS

Per minute of use

0.34 €

#### HANGAR

Per ton and per 24 hours or fraction

3.95 €

#### AIRFIELD OPENING

(Per two hours or fraction)

Extension/anticipation

832.60 €

Commercial opening

1348.06 €

Reopening in emergency not subject to legal exemption

832.60 €

#### PASSENGER SERVICE (per DEPARTING PASSENGER)

JAN - MAR  
/ NOV - DEC

APR, OCT

MAI - SEP

Travel within the Schengen Area

7.82 €

8.30 €

8.77 €

Travel outside the Schengen Area

10.60 €

11.17 €

11.80 €

#### GROUND HANDLING

JAN – DEC

Passenger Assistance (per period and check-in desk)

15-minute periods or fraction

1.97 €

Baggage Assistance

Per piece of baggage processed by the system

0.44 €

#### EQUIPMENT

CUPPS and CUSS per departing passenger

0.205 €

BRS per piece of baggage processed by the system

0.091 €

#### AUTONOMOUS REGULATION

Security <sup>c</sup>

Per departing passenger

1.80 €



## CHARGES GUIDE 2024

Faro Airport

3/3

JAN – DEC

### PRM

Per departing passenger

0.69 €

### OTHER ENTITIES <sup>D</sup>

#### Security Charge (per departing passenger) <sup>E</sup>

Flights inside Schengen Area

1.76 €

Intra EU flights outside Schengen Area

3.67 €

International flights

7.13 €

Terminal Control <sup>F</sup>

173.41 €

Slots <sup>G</sup>

0.85 €

<sup>A</sup> Landing/take-off charge=MTOW\*(Base Factor\*Noise Category+ Surcharge).

<sup>B</sup> Aircrafts with MTOW >100 tons: first 3 hours free of charge. Aircrafts with MTOW <= 100 tons: first 1,5 hours free of charge.

<sup>C</sup> In accordance with Ministerial Order no. 268 A/2023 published on 23 August 2023.

<sup>D</sup> Invoiced and collected by third parties.

<sup>E</sup> In accordance with Ministerial Order no. 268 A/2023 published on 23 August 2023. Invoiced and collected by ANAC.

<sup>F</sup> In accordance with Ministerial Order no. 448/2023, published on 22 December 2023. Invoiced and collected by NAV E.P.E..

<sup>G</sup> Application only during the IATA summer season. In accordance with 11.º-A Decree-Law no. 96/2018, 23 November. Invoiced and collected by NAV E.P.E..

## CHARGES GUIDE

# Regulated Charges

Lisbon Airport

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**Beja** Civil Terminal

Azores Airports

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## CHARGES GUIDE 2024

### Beja Civil Terminal

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#### TRAFFIC

#### LANDING/TAKE-OFF

##### Traffic areas (per ton)<sup>A</sup>

All aircraft (per ton and per 24 hours or fraction)

1.68 €

Minimum amount

42.00 €

Surcharge (per periods of 15 minutes or fraction)

50.62 €

#### GPS

Per minute of use

0.81 €

#### HANGAR

Per ton and per 24 hours or fraction

3.40 €

#### AIRFIELD OPENING

Extension/Anticipation (Per 2 hours or fraction)

271.00 €

#### PASSENGER SERVICE (PER DEPARTING PASSENGER)

Schengen Area

9,01 €

Outside the Schengen Area

14,00 €

#### GROUND HANDLING

##### Passenger assistance (per check-in desk)

Per 1st hour or fraction

6.84 €

Per following half hours or fraction

3.34 €

Per month

1 050.00 €

##### Baggage Assistance

Per piece of baggage processed by the system

0.38 €

#### EQUIPMENT

CUPPS and CUSS per departing passenger

0.202 €





## CHARGES GUIDE 2024

### Beja Civil Terminal 2/2

#### AUTONOMOUS REGULATION

##### Security <sup>B</sup>

Per departing passenger

1.80 €

##### PRM

Per departing passenger

0.69 €

#### OTHER ENTITIES <sup>C</sup>

##### Security Charge (per departing passenger) <sup>D</sup>

Flights inside Schengen Area

1.76 €

Intra EU flights outside Schengen Area

3.67 €

International flights

7.13 €

##### Terminal Control <sup>E</sup>

152.25 €

<sup>A</sup> The charge applies immediately after the aircraft's block time

<sup>B</sup> In accordance with Ministerial Order no. 268-A/2023 published on 23 August 2023.

<sup>C</sup> Invoiced and collected by third parties.

<sup>D</sup> In accordance with Ministerial Order no. 268-A/2023 published on 23 August 2023. Invoiced and collected by ANAC.

<sup>E</sup> Charged by Portuguese Air Force.

## CHARGES GUIDE

# Regulated Charges

Lisbon Airport

Porto Airport

Faro Airport

Beja Civil Terminal

**Azores** Airports

Madeira Airports



## CHARGES GUIDE 2024

| Azores Airports 2/3                                 | Ponta Delgada | Santa Maria | Horta                | Flores |
|---|---------------|-------------|----------------------|--------|
| <b>TRAFFIC</b>                                      |               |             |                      |        |
| <b>LANDING / TAKE-OFF <sup>A</sup></b>              |               |             |                      |        |
| <b>Per ton</b>                                      |               |             |                      |        |
| Aircraft up to 25 tons                              | 4.23 €        | 4.23 €      | 4.23 €               | 4.23 € |
| Above 25 to 75 tons                                 | 5.17 €        | 5.17 €      | 5.17 €               | 5.17 € |
| Above 75 to 150 tons                                | 6.08 €        | 6.08 €      | 6.08 €               | 6.08 € |
| Technical Stops                                     | 4.58 €        | 1.38 €      | 4.58 €               | 4.58 € |
| <b>Noise Category</b>                               |               |             | <b>Every Airport</b> |        |
| R1  |               |             | 2.00                 |        |
| R2  |               |             | 1.50                 |        |
| R3  |               |             | 1.25                 |        |
| R4  |               |             | 1.05                 |        |
| R5  |               |             | 1.00                 |        |
| R6  |               |             | 0.80                 |        |
| R7  |               |             | 0.75                 |        |
| R8  |               |             | 0.70                 |        |
| <b>PARKING</b>                                      |               |             |                      |        |
| <b>Traffic areas (per ton) <sup>B</sup></b>         |               |             |                      |        |
| All aircraft (Per ton and per 24 hours or fraction) |               |             | 1.86 €               |        |
| Surcharge (per periods of 15 minutes or fraction)   |               |             | 55.99 €              |        |
| <b>GPS</b>  |               |             |                      |        |
| Per minute of use                                   |               |             | 0.83 €               |        |
| <b>HANGAR</b>                                       |               |             |                      |        |
| Per ton and per 24 hours or fraction                |               |             | 3.76 €               |        |



## CHARGES GUIDE 2024

| Azores Airports  | 2/3 | Ponta Delgada | Santa Maria | Horta         | Flores   |
|--|-----|---------------|-------------|---------------|----------|
| AIRFIELD OPENING                                       |     |               |             |               |          |
| Extension/anticipation                                 |     | 792.63 €      | 792.63 €    | 394.86 €      | 318.11 € |
| Commercial Opening                                     |     | 873.19 €      | 873.19 €    | 683.45 €      | 546.71 € |
| Reopening in emergency not subject to legal exemption  |     | 792.63 €      | 792.63 €    | 470.76 €      | 470.76 € |
| PASSENGER SERVICE (per DEPARTING PASSENGER)            |     |               |             | Every Airport |          |
| Schengen Area  |     |               |             | 9.38 €        |          |
| Outside the Schengen Area                              |     |               |             | 19.11 €       |          |
| GROUND HANDLING  |     |               |             |               |          |
| Passenger Assistance (per check-in desk)               |     |               |             |               |          |
| Per 1st hour or fraction                               |     |               |             | 7.27 €        |          |
| Per following half hours or fraction                   |     |               |             | 3.67 €        |          |
| Per month  |     |               |             | 1103.54 €     |          |
| Baggage Assistance                                     |     |               |             |               |          |
| Per piece of baggage processed by the system           |     |               |             | 0.45 €        |          |
| EQUIPMENT  |     |               |             |               |          |
| CUPPS and CUSS per departing passenger                 |     |               |             | 0.205 €       |          |
| BRS per piece of baggage processed by the system       |     |               |             | 0.091 €       |          |
| AUTONOMOUS REGULATION                                  |     |               |             |               |          |
| Security <sup>c</sup>                                  |     |               |             |               |          |
| Per departing passenger                                |     |               |             | 1.80 €        |          |
| PRM  |     |               |             |               |          |
| Per departing passenger                                |     |               |             | 0.69 €        |          |
| OTHER ENTITIES <sup>D</sup>                            |     |               |             |               |          |
| Security Charge (per departing passenger) <sup>E</sup> |     |               |             |               |          |
| Flights inside Schengen Area                           |     |               |             | 1.76 €        |          |
| Intra EU flights outside Schengen Area                 |     |               |             | 3.67 €        |          |



## CHARGES GUIDE 2024

| Azores Airports               | 2/3 | Every Airport |
|-------------------------------|-----|---------------|
| International flights         |     | 7.13 €        |
| Terminal Control <sup>F</sup> |     | 173.41 €      |

<sup>A</sup> Landing/take-off charge = MTOW\*Base Factor\*Noise Category.

<sup>B</sup> First 3 hours free of charge.

<sup>C</sup> In accordance with Ministerial Order no. 268-A/2023 published on 23 August 2023.

<sup>D</sup> Invoiced and collected by third parties.

<sup>E</sup> In accordance with Ministerial Order no. 268-A/2023 published on 23 August 2023. Invoiced and collected by ANAC.

<sup>F</sup> In accordance with Ministerial Order no. 448/2023, published on 22 December 2023. Invoiced and collected by NAV E.P.E..

## CHARGES GUIDE

# Regulated Charges

**Lisbon** Airport

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**Madeira** Airports



## CHARGES GUIDE 2024

## Madeira Airports

1/3

Madeira

Porto Santo

## TRAFFIC

LANDING / TAKE-OFF <sup>A</sup>

## Per ton

## Flights between Madeira and Porto Santo

Up to 25 tons

8.05 €

8.05 €

APR - MAI  
/ OCT - DEC

7.04 €

JUN - SEP

8.86 €

Above 25 to 75 tons

9.77 €

9.77 €

8.51 €

10.75 €

Above 75 tons

11.50 €

11.50 €

10.04 €

12.65 €

## Flights to other destinations

Up to 25 tons

11.52 €

11.52 €

10.04 €

12.65 €

Above 25 to 75 tons

13.96 €

13.96 €

12.20 €

15.36 €

Above 75 tons

16.42 €

16.42 €

14.36 €

18.07 €

Minimum <sup>B</sup>

226.55 €

226.55 €

197.98 €

249.21 €

## Noise Category

Every Airport

R1

2.00

R2

1.50

R3

1.25

R4

1.05

R5

1.00

R6

0.80

R7

0.75

R8

0.70

## PARKING

Traffic Areas (per ton) <sup>C</sup>

Per ton and per 24 hours or fraction

1.69 €

Maintenance areas (per ton and per 24 hours or fraction)

1.24 €

Surcharge (per periods of 15 minutes or fraction)

50.56 €



## CHARGES GUIDE 2024

### Madeira Airports

2/3

Every Airport

#### HANGAR

Per ton and per 24 hours or fraction

3.44 €

#### PASSENGER SERVICE (PER DEPARTING PASSENGER)

Between Madeira and Porto Santo

13.84 €

Flights inside Schengen Area

17.20 €

Outside the Schengen Area

21.43 €

#### GROUND HANDLING

##### Passenger Assistance (per check-in desk)

Per 1st hour or fraction

6.41 €

Per following half hours or fraction

3.12 €

Per month

980.73 €

##### Baggage Assistance

Per piece of baggage processed by the system

0.44 €

#### EQUIPMENT

CUPPS and CUSS per departing passenger

0.205 €

BRS per piece of baggage processed by the system

0.091 €

#### 07. AUTONOMOUS REGULATION

##### Security <sup>D</sup>

Per departing passenger

1.80 €

##### PRM

Per departing passenger

0.69 €

#### OTHER ENTITIES <sup>E</sup>

##### Security Charge (per departing passenger) <sup>F</sup>

Flights inside Schengen Area

1.76 €

Intra EU flights outside Schengen Area

3.67 €

International flights

7.13 €





## CHARGES GUIDE 2024

### Madeira Airports

3/3

|                               |          |
|-------------------------------|----------|
| Terminal Control <sup>G</sup> | 173.41 € |
| Slots <sup>H</sup>            | 0.85 €   |

**A** Landing/take-off charge = MTOW\*Base Factor\*Noise Category.

**B** This night shift is based on the table of the Lisbon Astronomical Observatory (<http://oal.ul.pt/publicacoes/almanaques/dados-de-2020/>).

**C** First 3 hours free of charge.

**D** In accordance with Ministerial Order no. 268-A/2023 published on 23 August 2023.

**E** Invoiced and collected by third parties.

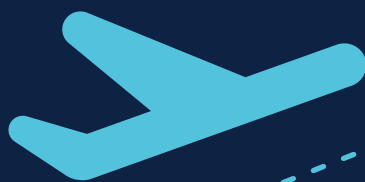
**F** In accordance with Ministerial Order no. 268-A/2023 published on 23 August 2023. Invoiced and collected by ANAC.

**G** In accordance with Ministerial Order no. 448/2023, published on 22 December 2023. Invoiced and collected by NAV E.P.E..

**H** Application only during the IATA summer season. In accordance with 11.o-A Decree-Law no. 96/2018, 23 November. Invoiced and collected by NAV E.P.E..

# Schedule Regulated Charges

CHARGES DESCRIPTION  
REGULATORY FRAMEWORK



## Charges Description

### Landing / Take off

Landing/Take-Off charge is due for each landing operation.

Landing/Take-Off charge is levied on the basis of the maximum take-off weight (MTOW) as stated in the Certificate of Airworthiness or in any other document that may be considered appropriate for this purpose, but also according to the noise level of the aircraft, and is due for each aircraft landing.

The calculation is made as follows:

$$\text{LANDING / TAKE-OFF CHARGE} = \text{MTOW} * (\text{BASE FACTOR} * \text{NOISE CATEGORY} + \text{SURCHARGE})$$

**MTOW** - Maximum take-off weight according to the aircraft's certificate.

**Surcharge** - to recover estimation error adjustments <sup>1</sup>, if applicable.

#### Base factor:

- Amounts charged in each category are cumulative, i.e., aircraft with a MTOW over 25 tons will be charged accordingly with the amounts established for each intermediate category where they may fall into;
- Minimum charge per landing – Each landing/take-off operation on Lisbon, Porto or Faro airports will support a minimum value for landing.

**Noise category** - Depending on the aircraft's classification, a factor will be assigned according to the following table:

| NOISE CLASSES | R1 | R2  | R3   | R4   | R5 | R6  | R7   | R8  |
|---------------|----|-----|------|------|----|-----|------|-----|
| Category      | 2  | 1,5 | 1,25 | 1,05 | 1  | 0,8 | 0,75 | 0,7 |

ANA models its landing charge according to the noise level of each aircraft, for the purpose of encouraging use of the ANA airport network by aircraft which are less noisy.

This modulation rate is applied in a non-discriminatory way, across ANA's entire network and all of its Users, in compliance with ICAO recommendations in Annex 16 and the aircraft noise level ranking system of the ACI – Airports Council International.

The aircraft in each category of the above table are classified according to the aircraft noise evaluation system developed by ACI. This evaluation system is aimed at providing information on the aircraft's ranking vis-à-vis the latest noise reduction technology for comparable aircraft in terms of weight. Through the noise evaluation system, aircraft are categorized into eight different noise classes (R1 to R8) based on three noise measurements: Flyover (TKO); Sideline (LAT) and Approach (APP), as appearing in the aircraft noise certificate.

<sup>1</sup> Recovery or reimbursement of deviations between the actual unit regulatory revenue and the RRPC for this same year, in accordance with the economic regulatory model. Such deviations may result in deficits in revenues collected from customers. These deficits in revenues collected cannot be recovered until the second year, by means of increased charges.



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Categorization into one of the 8 noise classes, applies only to aircraft certified in accordance with ICAO Annex 16, Chapters 2, 3, 4, 5 and 14, and uses the corresponding noise certification data. The limits set in chapter 3 of Annex 16 of the ICAO for each noise measurement, considering the aircraft's MTOW and number of engines, are calculated using the following formulas:

### Sideline (LAT)

| MTOW | 0 - 35 tons. | 35 - 400 tons.                      | 400 tons and more |
|------|--------------|-------------------------------------|-------------------|
|      | 94           | $80,87 + 8,51 \log \text{MTOW ton}$ | 103               |

### Approach (APP)

| MTOW | 0 - 35 tons. | 35 - 280 tons.                      | 280 tons and more |
|------|--------------|-------------------------------------|-------------------|
|      | 98           | $86,03 + 7,75 \log \text{MTOW ton}$ | 105               |

### Flyover (TKO)

| MTOW | 0 - 48,1 tons. | 48,1 - 385 tons.                     | 385 tons and more |
|------|----------------|--------------------------------------|-------------------|
|      | 89             | $66,65 + 13,29 \log \text{MTOW ton}$ | 101               |

### 3 engines

| MTOW | 0 - 28,6 tons. | 28,6 - 385 tons.                     | 385 tons and more |
|------|----------------|--------------------------------------|-------------------|
|      | 89             | $69,65 + 13,29 \log \text{MTOW ton}$ | 104               |

### 4 engines

| MTOW | 0 - 20,2 tons. | 20,2 - 385 tons.                     | above 385 tons |
|------|----------------|--------------------------------------|----------------|
|      | 89             | $71,65 + 13,29 \log \text{MTOW ton}$ | 106            |

For the 3 noise measurements, Flyover (TKO), Sideline (LAT) and Approach (APP) the aircraft categorization process considers as mandatory:

- The deviation between the amount shown in the noise certificate and the limits for each noise measurement in Chapter 3 of Annex 16 of the ICAO.
- The cumulative deviation resulting from the combined sum of each noise measurement deviation.



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Criteria for classifying aircraft in the various classes of the Aircraft Noise Evaluation System of the ACI (2010) – to be achieved simultaneously:

| Criteria to be obtained simultaneously   | CLASSES     |           |           |            |            |            |            |            |
|--|-------------|-----------|-----------|------------|------------|------------|------------|------------|
|  | R1          | R2        | R3        | R4         | R5         | R6         | R7         | R8         |
|  | (F)         | (E)       | (D)       | (C)        | (B)        | (A)        |            |            |
| Cumulative EPNdB deviation from the standard of the ICAO, Chapter 3 in standard of at least:               | Less than 0 | 0 or more | 5 or more | 10 or more | 15 or more | 20 or more | 25 or more | 30 or more |
| Individual EPNdB deviation from the standard of the ICAO, Chapter 3 in each noise measurement of at least: | NA          | 0         | 1         | 2          | 3          | 4          | 5          | 6          |

To initially classify an aircraft or a change in an aircraft's sound category, mandatory information and documentation must be sent.

Any aircraft operating at ANA network airports lacking the information and documentation needed for its classification will be automatically assigned to category R1 for invoicing purposes.

The necessary data shall be made available through one of the following ways:

- **LOOP Portal** – Data will be effective for billing purposes the day of its insertion or update at ( [loopdata.app](https://loopdata.app) )
- **ANA's Airline Data Base Portal** - Data will be effective for billing purposes after ANA's validation. To access the portal, airport Users must send an email to:
  1. [dcaanalytics@ana.pt](mailto:dcaanalytics@ana.pt)
  2. [helpdesk@ana.pt](mailto:helpdesk@ana.pt)
- For sporadic operations, through the following email [dcaanalytics@ana.pt](mailto:dcaanalytics@ana.pt) - Data will be effective for billing purposes after ANA's validation.

### Information required per aircraft:

01. Aircraft registration;
02. Aircraft Serial Number;
03. ICAO Aircraft operator;
04. ICAO, annex 16 Chapter;
05. ICAO aircraft type;
06. MTOW – Maximum take-off weight(kg);
07. Number of engines;
08. Seating;
09. Flyover- Aircraft noise values take-off (EPNdB);
10. Aircraft noise values sideline (EPNdB);
11. Aircraft noise values approach (EPNdB).



## Required documentation:

Aircraft Noise Certificate.

## Exemptions:

- Operations exclusively made for the official transportation of State or Government heads and ministers and operations under reciprocity agreements, confirmed by the Ministry of Foreign Affairs.
- Operations by military aircraft or others, performing official military missions, non-remunerated or under special agreements binding the Portuguese State, as confirmed by the competent entities.
- Operations for search and rescue, medical emergencies, internal security, civil protection and humanitarian missions, as demonstrated by documents.
- Aircraft returning back to the airport due to technical breakdown, weather conditions or other cases of force majeure, duly demonstrated.

Aircraft used for local flights of test, instruction and training flights may benefit from a reduction of at least 50%.

According to the protocol signed between the FAP (Portuguese Air Force) and ANA, the landing charge at Beja airport, is applied by FAP <sup>2</sup> and is the same as Faro airport.

<sup>2</sup> For more information contact FAP (See chapter "Contacts – OTHER ENTITIES")



## Aircraft Parking

Parking charges are due for each parked aircraft, and are variable according to the parking areas (traffic areas, maintenance areas or other).

Parking charges are due for certain periods of time and are based on the tonnage metrical unit of the aircraft maximum take-off weight.

At Lisbon, Porto and Faro Airports a minimum value for each parking period is applied.

Only in Lisbon Airport, four hourly categories were defined. The defined categories are cumulative.

The following operations are exempt of parking charges in the first forty-eight hours after landing, provided that the airport is not used as their home base:

- Operations exclusively made for the official transportation of State or Government heads and ministers and operations under reciprocity agreements, confirmed by the Ministry of Foreign Affairs;
- Operations by military aircraft or others, performing official military missions, non-remunerated or under special agreements binding the Portuguese State, as confirmed by the competent entities;
- Operations for search and rescue, medical emergencies, internal security, civil protection and humanitarian missions, as demonstrated by documents.

This charge shall be increased by a surcharge for every fifteen minutes or part thereof. This count begins ten minutes after the scheduled time for the removal of the aircraft and the removal order is given with no less than twenty minutes of advanced notice.

## Air Bridges and GPS

These charges are due for the provision of air bridges and for the use of supplying electrical energy transformed to 400hz provided through GPS.

The following operations are exempt of air bridge and GPS charges, provided that the use of such equipment is essential for the operation, as acknowledged by the airport managing body:

- Operations exclusively made for the official transportation of State or Government heads and ministers and operations under reciprocity agreements, confirmed by the Ministry of Foreign Affairs;
- Operations by military aircraft or others, performing official military missions, non-remunerated or under special agreements binding the Portuguese State, as confirmed by the competent entities;
- Operations for search and rescue, medical emergencies, internal security, civil protection and humanitarian missions, as demonstrated by documents.



## Passenger Service

Passenger Service charge is levied on each departing passenger and billed directly to the operators, according to their destination.

Exemptions:

- Children under 2 years old;
- Passengers in direct transit through the airport;
- Transfer passengers at Santa Maria, Ponta Delgada, Horta and Flores airports who have as their final destination the other islands of the Azores Archipelago;
- Passengers from any aircraft returning to the airport for technical, meteorological or similar reasons;
- Passengers departing on aircraft exclusively used for the transportation of State or Government heads and ministers and operations under reciprocity agreements, confirmed by the Ministry of Foreign Affairs;
- Passengers departing on military aircraft or others, performing official military missions, non-remunerated or under special agreements binding the Portuguese State, as confirmed by the competent entities;
- Passengers departing in aircraft used for search and rescue, medical emergencies, internal security, civil protection and humanitarian missions, as demonstrated by documents;
- Passengers departing in aircraft used for local flights of test, instruction and training flights.

## Airport Opening Time

This charge is due whenever the airport opens off-schedule, under exceptional circumstances. The request for such opening must be presented at least 3 hours prior notice.

The values of this charge vary according to the nature of the operation, the schedule of the operation and the type of aircraft. The charge is levied every two-hour period or fraction.

All operations of search and rescue as well as urgent humanitarian missions, urgent internal security missions or urgent civil protection missions, duly demonstrated, are exempt.

According to the protocol signed between the FAP<sup>3</sup> (Portuguese Air Force) and ANA, the airport opening charge at Beja airport, is applied by FAP and is the same as Faro airport.

## PRM Charge (Passenger with Reduced Mobility)

Airlines operating in ANA Network airports shall pay this charge, per embarked passenger, due to the service of passengers with reduced mobility.

The invoice of this charge will follow the invoicing rules, including exemptions, applicable to passenger service charge. This charge is not applied to General Aviation.

<sup>3</sup> For more information contact FAP (See chapter "Contacts - OTHER ENTITIES")





## Security Charge

Security charge is due for services rendered to air transport passengers and is meant to partially cover the costs of staff and equipment regarding civil aviation security for the prevention and suppression of unlawful interference against civil aviation. This charge shall be paid per embarked passenger for collecting this component.

Exemptions :

- Children under 2 years of age;
- Passengers in direct transit through the airport;
- Transfer passengers at airports in Santa Maria, Ponta Delgada, Horta and Flores, who have as their final destination the other islands of the Azores Archipelago;
- Passengers in official missions that depart on aircraft of Portuguese State or Foreign State private services, on the basis of reciprocity agreements.

## Other Entities (ANAC and Terminal Control)

### a) Security charge applied by ANAC

This charge is due to general costs, regarding ANAC and security forces, which concern the prevention and suppression of unlawful interference against civil aviation. The levy of this charge is ANAC's responsibility.

### b) Terminal Control

This charge is due to the performance of air traffic control operations of approach and aerodrome, including the use of radio aids for landing or take-off by NAV Portugal, E.P.E. and by FAP in the specific case of Beja Civil Terminal.

### c) Allocation of Time Slots

This fee is due for the allocation of time slots per operated slot by the Air Navigation of Portugal - NAV Portugal, E.P.E. (NAV Portugal, E.P.E.).

## Regulatory Framework

### Regulatory Framework of Economic Regulation Model

Decree-Law no. 254/2012, of 28 November and the concession contracts entered into between the Portuguese State and ANA and ANAM established the economic regulation model for the Airport Sector, based on setting the limit amounts for revenue per passenger resulting from regulated activities allowed to the concessionaire and control and adjustment mechanisms that the Concessionaire should respect and fulfil.

Generically, the economic regulation model is grounded on the following legal and regulatory basis.

#### **Decree-Law 254/2012**

Regulates in one sole law the general legal framework for ANA's airport public service concession; the licensing regime for private use of assets pertaining to the public domain of the airport, the set of charges applied to national airports; the legal regime of the Security Charge and Assistance to Persons with Reduced Mobility Charge; the principles and rules of economic regulation applicable to national airports.

#### **Annex 12 of the ANA and ANAM Concession Contracts**

Classifies the Regulated and Monitored Activities and defines the Revenue Price Cap (RPC) and the Regulated Revenue Price Cap (RRPC) per terminal passenger, as well as the RPC evolution and adjustment mechanisms.

#### **Annex 7 of the ANA and ANAM Concession Contracts**

Defines the service quality regime to be applied to the Lisbon, Porto, Faro and Ponta Delgada Airports.



## Regulated Charges

Pursuant to what is established in Article 42 (1) of Decree-Law no. 254/2012, only Traffic Charges are subject to Economic Regulation. However, through (2) of that same Article, it is possible that other charges may be subject to economic regulation in light of the Concession Contract or other title that sets the activities and services specifically subject to economic regulation.

### Decree-Law 254/2012

|   |  |
|---|--|
| Flights between Madeira / Porto Santo                         | Landing and Take-Off Charge  |
|   | Parking Charge<br>(including the use of Air Bridges and GPS)                     |
|   | Hangar Charge  |
| Assistance to Passengers with Reduced Mobility (PRM) Services | Passengers Service / Charge Aerodrome<br>Opening Charge / Assistance Fee for PRM |
| Security Systems and Services of the airport perimeter        | Landing and Take-Off Charge  |

### Annex 12 of the ANA and ANAM Concession Contracts

|  |  |
|--|--|
| Availability of check-in desks or any infrastructure associated to passenger processing, including common-use computer platforms | Passenger Handling Charge  |
|  | CUPPS (Common Use Passenger Processing System) and CUSS (Common Use Self-Service) Charge |
| Supply and maintenance of the infrastructure associated to luggage reception, treatment, handling and reclaim                    | Baggage Handling Charge  |
|  | BRS (Luggage Reconciliation System) Charge   |

## SCHEDULE OF CHARGES

# Billing and Charges Payment





## CHARGES GUIDE 2024

### Rules of invoice processing, dispatch and payment

| Charges Category           | Billing schedule <sup>1</sup>  | Payment Terms   |
|----------------------------|--|---|
| Traffic<br>Security<br>PRM | 3 invoices are issued per month for the following periods:<br><br>1 <sup>st</sup> invoice period<br>1 <sup>st</sup> to 10 <sup>th</sup> calendar days;<br><br>2 <sup>nd</sup> invoice period<br>11 <sup>th</sup> to 20 <sup>th</sup> calendar days;<br><br>3 <sup>rd</sup> invoice period<br>21 <sup>st</sup> to last day of each month. | <ul style="list-style-type: none"><li>• Cash basis (prompt payment) regime;</li><li>• Pre-payment regime;</li><li>• Granting of credit: payment within 15 days from date of the issuance of invoices;</li><li>• Through payment representative (handler).</li></ul> |
| Regulated Handling         | One monthly invoice is issued, dated the last day of each month.   |   |
| Equipment                  | One monthly invoice is issued, dated the last day of each month.   |   |
| Others                     | One monthly invoice is issued, dated the last day of each month.   |   |

### Details of payment terms

- Invoices and payments are made in euros.
- Regulated charges do not include VAT.
- In the cash basis regime, the payment of all services must be made immediately after the invoice issuance, including terminal control duties from NAV, E.P.E. The payment shall be made by the company or by the handler at airport services, prior to take-off.
- In the pre-payment regime, the payment of services estimated by ANA based on the flight schedule shall be made prior to any operation.
- To apply for the credit payment regime, the client shall submit a written request to ANA, which will be subject to a case by case evaluation. In the case that this regime is accepted, ANA reserves the right to make its decision to grant credit subject to the provision of a guarantee. The payment of invoices must be made within the established period, and the amount owed cannot, in any situation, exceed the amount of the guarantee presented. In case of non-compliance with the due date agreed for the invoices payment, daily late interest shall be payable by the debtor until the effective date of payment.
- The credit conditions assigned may be modified or cancelled by ANA with a five working days notice.
- In the event of non-compliance situations ANA may determine, without prior notice, the cancellation of the assigned credit and the consequent change to the cash / prepayment regime. The suspension of the provision of services will also be possible. In the event of non-compliance with the terms established for the current account, the cancellation of credit and alteration to the prompt/ prepayment scheme, or suspension of services provision may be determined.

<sup>1</sup> Not applicable to the cash basis payment regime, since in this scheme all services and accesses provided are invoiced immediately by aerodrome services (SOA).

# SCHEDULE OF CHARGES

# Contacts





## CHARGES GUIDE 2024

### Billing Services

#### Coordination

**Marta Ramos** — msramos@ana.pt

Sede - Rua D, Edifício 120, 2º Piso, Aeroporto de Lisboa 1700-008 Lisboa - Portugal

Tel.: (+351) 21 841 35 00 - ext. 24281

**Lisbon Airport | Beja Civil Terminal** — faturacao.ahd@ana.pt

**Faro Airport** — faturacao.afr@ana.pt

**Porto Airport** — nucleoclientes@ana.pt

**Azores Airport** — faturadaa@ana.pt

Ponta Delgada Airport | Horta Airport | Santa Maria Airport

Flores Airport

**Madeira Airport** — faturacao.dam@ana.pt

Madeira Airport | Porto Santo Airport

### Official Entities

#### Portuguese Civil Aviation Authority

##### Economic Regulation

Rua B, Edifício 4 - Aeroporto Humberto Delgado, 1749-034 Lisboa

Tel.: (+351) 21 842 35 00 / (+351) 21 284 22 26

dre.dee@anac.pt

#### Força Aérea Portuguesa (FAP)

Tel.: (+351) 214 723 500

saf\_faturacao@emfa.pt

### Air Traffic Navigation

#### NAV Portugal, E.P.E.

Rua D - Edifício 121, Aeroporto de Lisboa, 1700-008 Lisboa

##### General

Tel.: (+351) 21 855 31 00

geral@nav.pt

##### Slot Coordination

Tel.: (+351) 21 855 38 06/07

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